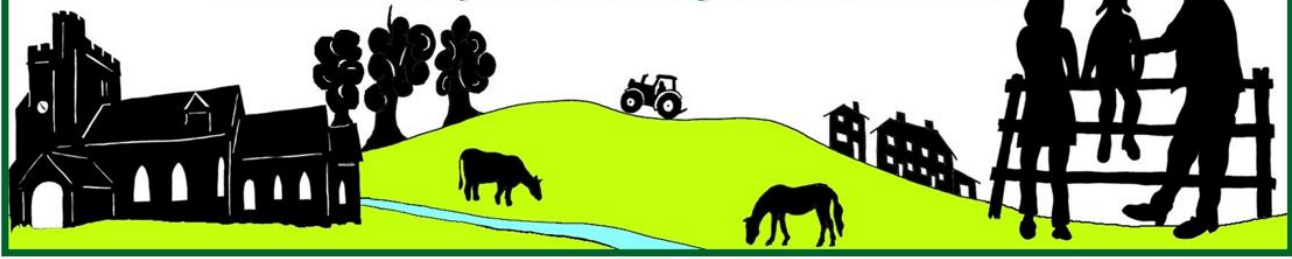


Parish Neighbourhood Plan

For Holmer Green, Hyde Heath, Little Kingshill and Little Missenden



MEETING NOTES OF THE NEIGHBOURHOOD PLAN STEERING GROUP MEETING 4

Held on Wednesday 6 July at 7:30pm Virtual meeting Via Zoom

Present: Craig Turner (Chair), Sue Little (Secretary), Stuart King, Bob Weatherall, Gill Perceval, Ian Watson, Trevor Fazackerley, Nigel Pattenden, Catherine Atkins, Andrew Cordiner and Dave McMillan (LMPC).

Apologies: Ed Harris, Sally Chapman (Neighbourhood Plan Consultant), Harold Byder and Simon Jones (HGVS).

Craig Turner (CT) opened the meeting and welcomed new members Catherine Atkins and Dave McMillan (LMPC). Simon Baker has resigned from LMPC and Dave is currently the parish representative. CT thanked; Simon Baker for his appreciated support to the Steering Group (SG) since its inception in April 2022, Simon Jones and HGVS for their loan of their Zoom account to hold our virtual meeting, and Sue for her timely ongoing SG support.

No comments were recorded arising from last month's minutes, which were accepted as a correct record of the meeting. Proposed by SL and seconded IW.

Action Log was Review:

Dianne Camier (DC) has confirmed the agendas and minutes are now on the LMPC website. DC has requested Buckinghamshire Council include a link and we wait for them to get back to her.

Action log update; Moved to pending

Generic email address and drop box still ongoing. Confirmed this is required.

Action log update; Moved to pending

Discussion re Virtual meeting capability requirement. It was felt that we needed our own virtual facility. Vote by group who all agreed it was required and should be paid for under our budget.

Action log update; CT to set up new virtual account

Technical package grant update from DC is being submitted this week.

Action log update; Moved to pending

Questionnaire to be discussed (see later comments). Some members said they had not received the draft. All members have confirmed they are happy for their email address to be shared with the group.

Action log update; SL to email the questionnaire and comments from IW and SK to the group. SL can share the whole groups personal email addresses (GDPR).

Andy Cordiner wanted to discuss the representation from Hyde Heath off-line.

Action log update; AC to pick up with CT ahead of next meeting

ENGAGE

Logo designs

5 Logo designs were shared with the group, four by BW and one by SK. Discussion re the wording and as to how this would be viewed by the public. Agreed wording on SK's should be changed to reflect the four wards. Vote held. Proposed by SL and seconded IW. SK's design adopted by majority of three. The developed winning design is visible at the top of these minutes. Well done SK!

New Action; Final Logo to be shared with group by SL

Events

Music on the Common event at Holmer Green on 16/07/2022 12 - 5 pm was discussed. This is a chance to raise the profile of the group within the Holmer Green ward. Group decided to take DC up on the offer of a Gazebo and printing service. This will be an informal event where the public can talk to members of the group about the process. We are not looking for many more representatives from Holmer Green but are from the other wards. Dave advised that LMPC are also doing a recruitment drive for parish Councillors at the event.

Action Log updated; SK and DM to set up the stall, CT to produce leaflets incorporating the new logo, IW to produce a Rota

Questionnaire

This was discussed. IW and BW have both made comments which are to be shared with the group. It was felt that the focus of each questionnaire should be specific to each ward and they need to be tailored accordingly. There is some sensitivity in Holmer Green about Tralee Farm Site even though this is in Hazlemere. We perhaps could use photographs to personalise each questionnaire. This will be the key to getting the neighbourhood plan representing the views of the villages and not just the views of the committee. Ian mentioned that the Hazlemere Neighbourhood Plan, which is currently in development, has five top responses from the public, namely, Speeding, ASB, Recreational Facilities, Protecting the environment and Community facilities. One of our issues in Little Missenden is car parking. We also need to be mindful of the "design code", which Bucks are currently consulting on, when we release our questionnaire.

This is all to be discussed at next meeting and Sally's views will be sought, at that time, as to relevance.

Action Log update; CT to share BW's comments and SL to share IW's with the group also. All to review questionnaire and share comments by email/ WhatsApp ahead of next meeting

AOB

GP mentioned that in Little Missenden she has found that some roads come under Great Missenden parish and she is mindful of this in her engagement.

TF also thanked Simon Baker for his input so far and expressed our disappointment that he has left the group. This view was shared by the group.

Discussion re virtual meetings and it was felt that our next meeting in August should be face to face, although it may also need to be held virtually due to several members working away during August.

FUTURE AGENDA ITEMS

Apologies for absence

Action Log Review

Work stream Update x 4 (HG, LM, LK, HH)

- Engage/Awareness
- Governance
- Evidence

Date of Next Meeting - Wednesday 3rd August 2022 at 7:30pm virtually - Meeting invite and link to follow.