

All correspondence should be addressed to

The Clerk to the Council
Council Office
38 New Pond Road
Holmer Green
Bucks HP15 6SU
Phone: 01494 715429
e-mail clerk@littlemissendenpc.co.uk

MINUTES OF THE ANNUAL MEETING OF THE COUNCIL

Held on Monday, 23 May 2022 at 7:30pm

In Rossetti Hall 38 New Pond Road Holmer Green Bucks HP15 6SU

Present: Councillors D Baker, S Baker, A Breed, T Brown, S Burke, N Darvill, J Fallon, D McMillan, R Sapsed and C Thirsk.

Proper Officers: Dianne Camier - Deputy Clerk

The meeting opened at 19:30pm

C/51/22 To elect the Chairman of the Parish Council & Declaration of acceptance of office
It was RESOLVED that Councillor S Burke be elected as Chair.

C/52/22 Public Forum
There were no members of the public in attendance.

C/53/22 To receive apologies from Councillors for non-attendance.
Apologies were received from Councillor D Hill and Assistant Clerk Lynne Lusby
Apologies were received from Buckinghamshire Councillors J Waters and P Birchley

C/54/22 To receive declarations of interest relating to this meeting.
No declarations of interest were received

C/55/22 To receive and approve the previous Council Meeting Minutes of 25 April 2022.
Minutes from the meeting held on 25 April 2022 were received, approved and signed.

C/56/22 To elect the Vice Chairman of the Council
It was RESOLVED that Councillor S Baker be elected as Vice Chair

C/57/22 To appoint membership to the following committees
It was RESOLVED that the following nomination be confirmed
Finance and General Purposes
Chair of Finance - Councillor D Hill - as he was not present at the meeting his appointment would be confirmed at the next meeting.
Vice Chair of Finance - Councillor T Brown

Planning

Chair of Planning – Councillor J Fallon

Councillor J Fallon proposed that Council considered having two Vice Chairs of Planning. It was RESOLVED that two Vice Chairs of Planning be appointed.

Vice Chairs of Planning - Councillor A Breed and S Baker.

Open Spaces

Chair of Open spaces - Councillor S Burke

Vice Chair of Open Spaces - Councillor N Darvill

Councillor S Burke proposed that Council consider Councillor D McMillan to work with Councillor N Darvill and the Assistant Clerk to gain experience. Councillor D McMillan agreed and it was RESOLVED that Councillor D McMillan will work with the open spaces chair and Vice chair.

Rossetti Hall

Chair of Rossetti Hall - Councillor S Baker

It was RESOLVED that Councillor S Baker would arrange a working group for any councillors who were interested in being involved in Rossetti Hall.

C/58/22 To appoint membership to associated organisations

It was RESOLVED that the following appointments be confirmed

Community Board Representative

Councillors R Sapsed and D McMillan

Youth Representative

Councillor R Sapsed

Chiltern and South Bucks Policing Issues Forum representative

Councillor C Thirsk

C/59/22 To approve the asset register

It was RESOLVED that the asset register be approved

C/60/22 To review Insurance cover

It was RESOLVED to accept the quote provided by Gallaghers for the next year's Insurance Cover.

C/61/22 To review the risk assessment register

It was RESOLVED that the Risk Assessment register be accepted

C/62/22 To receive and note reports from Buckinghamshire Unitary Councillors

No Buckinghamshire Councillors were present

C/63/22 Individual Committee Reports

63.1 Chairman's Report

a) Little Missenden Village School Meeting

Councillor S Burke and Councillor D Hill met with a new school's co-ordinator from Align, and the Head of Little Missenden School. The Head teacher explained to the

Align school co-ordinator the impact HS2 has had on the school. Little Missenden School would like to open a creche. There is a budget for schools to apply for and the school's co-ordinator said she would support their application. Contractors will be painting a classroom and a corridor.

63.2 The Chair of Planning

a) Planning applications

1. 5 Chilton Close Holmer Green Bucks HP15 6XH

Part single, part two storey side extension, new porch and change to kitchen window
PL/22/1315/FA

Validated: 11 April 2022

Deadline for consultation:

Received by LMPC: 6 May 2022

Determination date: 6 June 2022

OBJECTION Lack of parking for a 4-bed house and over development of the area

2. Klee House Deep Mill Lane Little Kingshill Bucks HP16 0DJ

Variation of condition 12 (Approved Plans) of planning permission PL/20/1392/FA (Demolition of existing outbuilding and erection of a detached dwelling, associated landscaping and formation of vision plays on existing vehicle access.) to allow for an increase in floor space and changes to internal layout, windows and doors.

PL/22/1324/VRC

Validated: 12 April 2022

Deadline for consultation:

Received by LMPC: 6 May 2022

Determination date: 7 June 2022

**OBJECTION light pollution across valley from excessive window/door/lighting in an area of AONB and Green Belt.
Over development**

3. 19 Watchet Lane Holmer Green Buckinghamshire HP15 6UF

New front porch canopy

PL/22/1366/FA

Validated: 9 May 2022

Deadline for consultation: 1 June 2022

Received by LMPC: 12 May 2022

Determination date: 4 July 2022

NO OBJECTION

4. 1 St Christophers Close Little Kingshill Buckinghamshire HP16 0DU

Single storey rear extension, new pitched roof with 2 rooflights over existing front and side single storey flat roofs, partial garage conversion to living space, new raised rear patio with steps, and extension of existing fence on eastern boundary (amendment to planning permission PL/21/4162/FA)

PL/22/1441/FA

Validated: 22 April 2022

Deadline for consultation: 6 June 2022

Received by LMPC: 16 May 2022

Determination date: 17 June 2022

NO OBJECTION

b) HW8 Tralee Farm – update – Inland Homes have appealed the Strategic Sites decision to defer. Strategic sites met again to make a decision on how they would have been

mind to vote. LMPC now need to apply for 'Rule 6 Status' in order to be involved in the process.

It was RESOLVED that a budget of £1,000 be agreed to seek planning advice from Sally Chapman.

- c) Tralee Farm – Approval of details of submission to Planning inspectorate
Councillor J Fallon had shared a draft submission for Rule 6 Status for council to consider, however this could not be confirmed until submission had been received from Bucks Council there was a tight deadline for this.

It was RESOLVED that the intent of the draft was accepted by Council and the Clerk's office would send out an amended copy to all councillors once Bucks submission had been confirmed.

63.3 Chair of Finance

- a) Agree monthly payments- It was RESOLVED that payments be approved.
b) Expenditure for the coming year – Councillor S Burke spoke about projects moving forward in 2022/23 – it was RESOLVED to accept the updated budget using surplus funds from previous financial year.

63.4 Chair of Open Spaces

- a) Holmer Green and Little Missenden play areas and additional / replacement play equipment - Open spaces have received outline costings. Councillor J Fallon requested that options for people with disabilities are considered.

C/64/22 Councillors Items for Discussion and, where necessary, approval

- a) Application to Vary a Premises Licence for The Royal British Legion, Holmer Green – It was RESOLVED that Council would object to the variation of the licence on the grounds of lack of parking, unsociable hours and disturbance to residents who live close by.
b) Extended Warranty of 2 Swarco MVAS units based in Little Missenden and Little Kingshill - it was RESOLVED to not extend the warranty on the MVAS units
c) To consider the amended Street Furniture policy – it was RESOLVED to adopt the amended Street Furniture Policy.
d) LMPC and Schools Alliance meeting - Update and request for funding of £500 towards a traffic survey - **Councillor S Baker** – Holmer Green councillors have been meeting with representatives of the schools in Holmer Green regarding the traffic issues around Holmer Green. They would like to action a traffic survey the cost of which will be split 3 ways with 2 of the schools.
It was RESOLVED that Council would contribute £500 towards the survey, as long as a full report with underlying data was supplied.
e) To consider the placing of 3 picnic benches on Holmer Green Common, under large tree by play area with a litter bin located nearby- **Councillor C Thirsk** – it was RESOLVED that Councillor C Thirsk would work with the Assistant Clerk to source quotes for the benches and bin.

During this discussion Councillor S Burke left the meeting at 21:11

As the meeting remained quorate, Vice Chairman Councillor S Baker took the Chair

- f) To consider a proposal for the ground clearance of the overgrown land behind Copners Drive with a view to developing the area as an Orchard – **Councillor C Thirsk** - this item was not discussed.
- g) To discuss proposal to provide bike stands and improvements to noticeboard area in Holmer Green and approval for a Community Board application for this purpose - **Councillor C Thirsk** – it was RESOLVED that Councillor Thirsk would work with the Clerk’s office to prepare projected costing before council could agree to submitting a community board application.

C/65/22 Neighbourhood Plan

Councillor J Fallon attended the last meeting. Meetings are progressing well. Chair of the NHP Steering Group asked members to take on tasks.

C/66/22 Rossetti Hall

Councillor S Baker thanked Councillor D McMillan for his work clearing the area around Rossetti Hall.

Councillor S Baker is currently sourcing quotes for flower beds at the front of Rossetti Hall.

C/67/22 Youth Matters – Nothing to report

C/68/22 Allotments – Nothing to report

C/69/22 Clerks Report

Two donations have been received towards the new Duck House on the pond. Letters of thanks have been sent.

We have received 15 Litter Pickers, 15 Bag rings, 15 hi-vis vests and 15 pairs of gloves from the ERDF Welcome Back Fund.

C/70/22 Ward Reports and Updates

- a) Holmer Green – Two of the Holmer Green Councillors had received an anonymous letter regarding Holmer Green Ridings, those Councillors have tried to contact the planning officer.
- b) Hyde Heath – Nothing to report
- c) Little Kingshill - Nothing to report
- d) Little Missenden- Nothing to report

C/71/22 Items for Next Agenda - Clerk to note

Councillor S Baker closed the meeting at 21:22

Signed as an accurate record of this meeting _____

Councillor S. Burke (Chair)
20 June 2022



Dates of next Meetings:

Full Council Planning: Monday, 4 July 2022 7:30pm

Full Council: Monday, 18 July 2022 7:30pm