



All correspondence should be addressed to

**The Clerk to the Council**

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### **NOTICE OF ANNUAL MEETING OF THE COUNCIL**

I hereby give Notice that the Annual Meeting of Little Missenden Parish Council will be held on  
**Monday, 23 May 2022 at 7:30pm**  
in Rossetti Hall 38 New Pond Road Holmer Green Bucks

All members of the Council are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder. (*Residents of the Parish, and the press, are entitled to be at the meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by Resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose*).

*Dianne Camier*

Deputy Clerk to the Council

Dated: 17 May 2022

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### **AGENDA**

- C/51/22** *To elect the Chairman of the Parish Council & Declaration of acceptance of office*
- C/52/22** *Public Forum*  
(Subject to the approval of the Chairman, Members of the Public will have the opportunity to ask questions relating to matters of community interest, which fall within the responsibility of the Parish Council). **15 minutes are allocated for this section.**
- C/53/22** *To receive apologies from Councillors for non-attendance.*
- C/54/22** *To receive declarations of interest relating to this meeting.*  
(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed).

- C/55/22** *To receive and approve the previous Council Meeting Minutes* of 25 April 2022.
- C/56/22** *To elect the Vice Chairman of the Council*
- C/57/22** *To appoint membership to the following committees*  
Finance and general Purposes  
Planning  
Open Spaces  
Rossetti Hall
- C/58/22** *To appoint membership to associated organisations*  
Community Board Representative  
Youth Representative  
Chiltern and South Bucks Policing Issues Forum representative
- C/59/22** *To approve the asset register*
- C/60/22** *To review Insurance cover*
- C/61/22** *To review the risk assessment register*
- C/62/22** *To receive and note reports from Buckinghamshire Unitary Councillors*
- C/63/22** *Individual Committee Reports*
- 63.1** *Chairman's Report*
- a) Little Missenden Village School Meeting
- 63.2** *The Chair of Planning*
- a) Planning applications
1. **5 Chilton Close Holmer Green Bucks HP15 6XH**  
Part single, part two storey side extension, new porch and change to kitchen window  
PL/22/1315/FA  
Validated: 11 April 2022  
Deadline for consultation:  
Received by LMPC: 6 May 2022  
Determination date: 6 June 2022
2. **Klee House Deep Mill Lane Little Kingshill Bucks HP16 0DJ**  
Variation of condition 12 (Approved Plans) of planning permission PL/20/1392/FA (Demolition of existing outbuilding and erection of a detached dwelling, associated landscaping and formation of vision splays on existing vehicle access.) to allow for an increase in floor space and changes to internal layout, windows and doors.  
PL/22/1324/VRC  
Validated: 12 April 2022  
Deadline for consultation:  
Received by LMPC: 6 May 2022  
Determination date: 7 June 2022

3. **19 Watchet Lane Holmer Green Buckinghamshire HP15 6UF**  
New front porch canopy  
**PL/22/1366/FA**  
**Validated: 9 May 2022**  
**Deadline for consultation: 1 June 2022**  
**Received by LMPC: 12 May 2022**  
**Determination date: 4 July 2022**
4. **1 St Christophers Close Little Kingshill Buckinghamshire HP16 0DU**  
Single storey rear extension, new pitched roof with 2 rooflights over existing front and side single storey flat roofs, partial garage conversion to living space, new raised rear patio with steps, and extension of existing fence on eastern boundary (amendment to planning permission PL/21/4162/FA)  
**PL/22/1441/FA**  
**Validated: 22 April 2022**  
**Deadline for consultation: 6 June 2022**  
**Received by LMPC: 16 May 2022**  
**Determination date: 17 June 2022**
- b) HW8 Tralee Farm – update  
c) Tralee Farm – Approval of details of submission to Planning inspectorate

### **63.3 Chair of Finance**

- a) Agree monthly payments.  
b) Expenditure for the coming year.

### **63.4 Chair of Open Spaces**

- a) Holmer Green and Little Missenden play areas and additional / replacement play equipment.

### **C/64/22 Councillors Items for Discussion and, where necessary, approval**

- a) Application to Vary a Premises Licence for The Royal British Legion, Holmer Green  
b) Extended Warranty of 2 Swarco MVAS units based in Little Missenden and Little Kingshill  
c) To consider the amended Street Furniture policy  
d) LMPC and Schools Alliance meeting - Update and request for funding of £500 towards a traffic survey - **Councillor S Baker**  
e) To consider the placing of 3 picnic benches on Holmer Green Common, under large tree by play area with a litter bin located nearby- **Councillor C Thirsk**  
f) To consider a proposal for the ground clearance of the overgrown land behind Copners Drive with a view to developing the area as an Orchard – **Councillor C Thirsk**  
g) To discuss proposal to provide bike stands and improvements to noticeboard area in Holmer Green and approval for a Community Board application for this purpose - **Councillor C Thirsk**

### **C/65/22 Neighbourhood Plan**

### **C/66/22 Rossetti Hall**

**C/67/22 Youth Matters**

**C/68/22 Allotments**

**C/69/22 Clerks Report**

**C/70/22 Ward Reports and Updates**

- a) Holmer Green
- b) Hyde Heath
- c) Little Kingshill
- d) Little Missenden

**C/71/22 Items for Next Agenda - Clerk to note**

***Dates of next Meetings:***

**Full Council Planning:** Monday, 6 June 2022 7:30pm

**Full Council:** Monday, 20 June 2022 7:30pm