

All correspondence should be addressed to  
**The Clerk to the Council**  
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### **NOTICE OF PARISH COUNCIL MEETING**

I hereby give Notice that a Meeting of Little Missenden Parish Council will be held on  
**Monday, 21 March 2022 at 7:30pm**  
in Rossetti Hall 38 New Pond Road Holmer Green Bucks

All members of the Council are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder. (*Residents of the Parish, and the press, are entitled to be at the meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by Resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose*).

Dianne Camier – Deputy Clerk to the Council

Dated: 15 March 2022

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### **AGENDA**

**C/25/22 Public Forum**

(Subject to the approval of the Chairman, Members of the Public will have the opportunity to ask questions relating to matters of community interest, which fall within the responsibility of the Parish Council). **15 minutes are allocated for this section.**

**C/26/22 To receive Apologies from Councillors for non-attendance.**

**C/27/22 To receive declarations of interest relating to this meeting.**

(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed).

**C/28/22 To receive and approve the previous Council Meeting Minutes of 21 February 2022.**

**C/29/22 To receive and note reports from Buckinghamshire Unitary Councillors.**

**C/30/22 Individual Committee Reports**

**30.1 Chairman's Report – Councillor S Burke**

- a) Registering LMPC land and tendering the work.
- b) Chair and Vice Chair of Planning

- c) Sensory Garden

### **30.2 The Chair of Planning**

- a) Planning applications

#### **1. Malvern 21 New Pond Road Holmer Green Bucks HP15 6SU**

Raising the overall height of roof to extend the living space, two front dormer windows, part two storey, part single storey double apex rear extension, front porch extension, changes to windows and doors and demolition of existing chimneys. Hard standing, air source pump and heat exchange fresh air system and PV panels

**Reference:** PL/22/0657/FA

**Date validated:** 1 March 2022

**Consultation expiry date:** 23 March 2022

**Date received by LMPC:** 3 March 2022

**Determination date:** 26 April 2022

### **30.3 Chair of Finance – Councillor D Hill**

- a) Agree monthly payments.
- b) Review of Budget against expenditure.
- c) Changes to Payroll administration regarding payment dates.
- d) Changes to LGPS contribution rate for 2022/23.
- e) Use of Prepayment card for clerks for online payments
- f) Review of Financial Standing Orders.

### **30.4 Chair of Open Spaces – Councillor S Burke**

- a) Trenching work on the HG common.
- b) Storm damage – Fence repair at Rossetti Hall, Tree by Holmer Green Pond, Damaged tree in Earl Howe Road Allotments.

### **C/31/22 Councillors Items for Discussion and, where necessary, approval**

- a) Webpage update – Councillor Sapsed
- b) Privacy Policy and Accessibility Policy – **Councillor R Sapsed**
- c) Quotes for Planters Holmer Green.
- d) Update from Pond work in Holmer Green and request new floating Duck House - **Councillor J Fallon**
- e) Levelling up evaluation from NALC.
- f) IT systems for Councillors.
- g) Ukrainian Refugees – **Councillor J Fallon**
- h) Co-option of potential new Councillors.

### **C/32/22 Neighbourhood Plan – Councillor S Baker**

### **C/33/22 Rossetti Hall**

### **C/34/22 Youth Matters**

### **C/35/22 Allotments**

### **C/36/22 Clerks Report**

- a) Request for H.Hinde Sports Coaching to continue to use Little Kingshill Common.

- b) Request for Scouts to use the common in Holmer Green for their St. Georges Day Parade on Sunday 24<sup>th</sup> April 2022.
- c) Signing of Letter of authority for Andrew Silly to continue negotiating on LMPC's behalf regarding Energy costs.
- d) Feedback from Deputy Clerk's recently attended finance course.

**C/35/22** *Ward Reports and Updates*

- a) Holmer Green
- b) Hyde Heath
- c) Little Kingshill
- d) Little Missenden

**C/36/22** *Items for Next Agenda* - Clerk to note

***Dates of next Meetings:***

**Full Council Planning:** Monday, 4 April 2022 7:30pm

**Full Council:** Monday, 25 April 2022 7pm followed by the Annual Meeting of the Parish 8pm.