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MINUTES OF THE PARISH COUNCIL MEETING
Held on Monday, 21 February 2022 at 7:30pm
In Rossetti Hall 38 New Pond Road Holmer Green Bucks HP15 6SU

Present: Councillor S Burke (Chairman) Councillors S Baker, D Hill, A Breed, D McMillan, J Fallon, and C Thirsk.

Proper Officers: Dianne Camier - Deputy Clerk
Lynne Lusby - Assistant Clerk

Councillor Burke opened the meeting at 19:30.

C/1/22 *Public Forum*

There were no members of the public in attendance.

C/2/22 *To receive Apologies from Councillors for non-attendance.*

Apologies were received and accepted from Councillor D Baker, R Sapsed and T Brown.
Apologies were received from County Councillors J Waters and M Harker.
Apologies were received from potential new councillor E Clark.

C/3/22 *To receive declarations of interest relating to this meeting.*

(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed).
No declarations of interest were received

C/4/22 *To receive and approve the previous Council Meeting Minutes* of 24 January 2022.

Minutes from the meeting held on 24 January 2022 were received, approved and signed.

C/5/22 *To receive and note reports from Buckinghamshire Unitary Councillors.*

No Buckinghamshire Councillors were in attendance.

C/6/22 *Individual Committee Reports*

6.1 *Chairman's Report – Councillor S Burke*

- a) Chair and Vice Chair of Planning - There are presently no councillors interested in the positions of Chair and Vice Chair of Planning.

6.2 The Chair of Planning – Councillor J Fallon

a) Planning applications

- a) **Klee House Deep Mill Lane Little Kingshill Great Missenden Buckinghamshire HP16 0DJ**
Variation of condition 12 (Approved Plans) of planning permission PL/20/1392/FA (Demolition of existing outbuilding and erection of a detached dwelling, associated landscaping and formation of vision splays on existing vehicle access.) to allow for an increase in floor space and changes to external materials, windows and floor layout.

Reference: PL/22/0315/VRC

Date validated: 27 January 2022

Consultation expiry date: 22 February 2022

Date received by LMPC: 3 February 2022

Determination date: 24 March 2022

OBJECTION on the following grounds:

1. This is an area of Outstanding Natural Beauty

2. This is green belt land

3. The volume of glass proposed for the back of the property will cause light pollution and disturb local wildlife

4. The proposed dwelling is considered to be too large for the plot

- b) **5 Chilton Close Holmer Green High Wycombe Bucks HP15 6XH**
Part single, part two storey side extension, single storey rear extension, 2 rear and 2 side rooflights, enlargement of front porch, change to front door and materials to front elevation

Reference: PL/22/0351/FA

Date validated: 1 February 2022

Consultation expiry date: Not available

Date received by LMPC: 4 February 2022

Determination date: 29 March 2022

OBJECTION on the following grounds:

1. The proposed alterations and extension will leave the property with insufficient parking space

2. The proposed property would not be in keeping with the street scene

3. LMPC consider this to be an over development of the property.

- c) **Witches Moon Stony Lane Little Kingshill Great Missenden Bucks HP16 0DS**
Addition of a roof light to side elevation

Reference: PL/22/0370/FA

Date validated: 2 February 2022

Consultation expiry date: Not available

Date received by LMPC: 8 February 2022

Determination date: 30 March 2022

NO OBJECTION

- d) **29 Walnut Way Hyde Heath Amersham Bucks HP6 5SD**
Removal of existing side and rear conservatories, single storey rear and side infill extensions, porch, new pitched roof to garage, changes to external materials, and front and rear solar panels

Reference: PL/22/0348/FA

Date validated: 2 February 2022

Consultation expiry date: 1 March 2022

Date received by LMPC: 8 February 2022

Determination date: 30 March 2022

NO OBJECTION

- e) **Cherry Lea Brays Close Hyde Heath Buckinghamshire HP6 5RZ**
Raising height of roof with the addition of a front dormer and roof lights to side elevations. First floor side/rear extension, alterations to existing fenestration and openings
- Reference:** PL/22/0411/FA
Date validated: 7 February 2022
Consultation expiry date: Not available
Date received by LMPC: 8 February 2022
Determination date: 4 April 2022
- OBJECTION on the following grounds:**
- 1. The height of the new roof will be much higher than other properties in the road and will be out of keeping with the street scene**
 - 2. LMPC consider that this would be an over development of the property**

- b) HW8 Update – Councillor S Burke thanked Councillor J Fallon and Councillor S Baker for all their hard work regarding HW8.
Holmer Green Councillors reported that the open meeting for residents regarding HW8/Tralee had gone well.
Buckinghamshire Planning Officer has recommended approval. However, this will be going before Strategic Sites Committee on 24 February 2022.
LMPC’s objection to be submitted to the planning portal was AGREED.
LMPC’s objection to be read out at the Strategic Sites Committee was AGREED.

6.3 Chair of Finance – Councillor D Hill

- Agree monthly payments – monthly payments were AGREED.
- Review of Budget against expenditure – This was AGREED.
- Approval of £2,000 budget for Little Kingshill Planning Consultant – This was AGREED
- Increased Legal costs for HGSA negotiations – Councillor D Hill thanked Councillor S Burke for his work on the HGSA lease. Due to ongoing negotiations regarding the lease, the legal costs will be increasing.
- Request for funding from Little Missenden Church towards their ‘Platinum Plates’ Jubilee Cookbook. – It was agreed to make a donation to Little Missenden Church to support their planned Jubilee Events. A donation of £1,000 was AGREED.

6.4 Chair of Open Spaces – Councillor S Burke

- Quote from CTC to rub down and repaint posts on small common in Little Missenden – this was AGREED. **ACTION – PO to be raised.**
- Repair of leak in Sheepcote Dell Road Field – this was AGREED. **ACTION – PO to be raised.**
- Quote from CTC for repairs to EHR allotment gates – this was AGREED. **ACTION – PO to be raised.**

C/7/22 Councillors Items for Discussion and, where necessary, approval

- a) Webpage update – Councillor R Sapsed – Councillor R Sapsed was unable to attend.
- b) Heritage Listing initiative – Some documents had been found amongst the files. A list needs to be compiled.
- c) Request from HGVS to use Holmer Green Common on 16 July 2022 for their Music on the common event. - This was AGREED. **ACTION – Clerks to let HGVS know of decision.**
- d) Date of Annual Parish Meeting – The Annual Parish Meeting was AGREED for 25 April 2022.
- e) Putting LMPC on social media, especially Facebook so we can all update the community on notices and planning - Councillor S Baker – Residents have expressed concerns about lack of information. If LMPC were to have a Facebook page items like road closures, meeting dates and vacancies could be passed onto residents directly rather than through councillors. A Social Media policy would need to be in place before creation of an account.
- f) MVAS Movements – Councillor C Thirsk – Item was withdrawn.
- g) New noticeboards and Bike racks for Holmer Green – Councillor C Thirsk – Item was withdrawn.
- h) Privacy Policy and Accessibility Policy – Councillor R Sapsed – Councillor R Sapsed was unable to attend.
- i) Update on Grass area on the corner of Wycombe Road and Sawpit Hill – Councillor J Fallon – Councillor J Fallon reported that she met with Councillor J Waters and the Bucks LAT. It was suggested that Bucks will install bollards on the Wycombe Road side of the Grass area and then LMPC could apply for a cultivation licence to plant a wildflower strip on the Sawpit Hill side of the area.
- j) Update from Medic-to-Medic collections – Councillor J Fallon – The collection boxes that are at the back of Rossetti Hall. Have proved successful. £11,000 has been raised to help train medics in Malawi. 300 pairs of prescription glasses were collected. Councillor S Burke thanked Jane for her hard work.
- k) Grant/ Funding application policy and form – the updated Grant policy and application form were AGREED.
- l) Resignation of Councillor/ Notice of Vacancy – Councillor A Siberini has resigned from council. A notice of vacancy has been posted.
- m) Co-option of potential new Councillor – the potential new councillor was unable to attend the meeting and sent his apologies.

C/8/22 Rossetti Hall

- a) Budget for the purchase of a new upright Hoover for Rossetti Hall – A budget of £300 for a new Hoover for Rossetti Hall was AGREED.
- b) Boiler Service – it was AGREED to use the same company as we used last year Boilerguard.

C/9/22 Youth Matters - Nothing to report

C/10/22 Allotments

- a) Tenancy Agreement Changes – the assistant clerk would like to make changes to the Allotment Tenancy agreement as she needs to give tenants 1 year’s notice. Hyde Heath allotment tenants would be allowed to attach a hose only to fill up their water butts their price will go up by £5. All other sites will have added to their agreements – no hoses or sprinklers. This was AGREED by council.
- b) Renewal of allotment society Subscription. - It was AGREED to renew The Allotment Society Subscription for this year for £66.
- c) Quote from CTC for allotment clearance EHR allotments – a budget of £750 was AGREED to clear allotments.
- d) Preservation of vacant plots – The Assistant Clerk requested that LMPC purchase 3 weed suppressant sheets and pegs to cover allotments once they have been cleared and until they have new tenants. This was AGREED.

C/11/22 Ward Reports and Updates

- a) Holmer Green – Councillor S Baker reported that there was a Broken tree, as well as a cone and a road sign in the pond after the recent storm.
- b) Hyde Heath- Nothing to report
- c) Little Kingshill – There has been some Graffiti on the Railway bridge in Little Kingshill. Councillor A Breed reported that the enforcement team had been to visit the caravan site to have a look around and said there was nothing they could do. Enforcement have had a change of heart and requested that retrospective planning application be applied for.
- d) Little Missenden – Nothing to report

C/12/22 Items for Next Agenda – Webpage update, Privacy Policy and Accessibility Policy, Co-option of potential new councillor

Dates of next Meetings:

Full Council Planning: Monday, 7 March 2022

Full Council: Monday, 21 March 2022