

**All correspondence should be addressed to
The Clerk to the Council**

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**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21 JUNE 2021
In Rossetti Hall 38 New Pond Road Holmer Green Bucks HP15 6SU**

Present: Councillor S Burke (Chairman), Councillors S Baker, D Hill, J Fallon, A Breed, C Thirsk
County Councillor: Heather Wallace
Proper Officer: L Lusby - Assistant Clerk

Councillor Burke opened the meeting at 7.30pm.

91.06.21 *Public Forum*

One member of the public attended but arrived after the Public Forum had been closed.

92.06.21 *To receive Apologies from Councillors for non-attendance.*

Apologies received from Councillor D Baker.

93.06.21 *To receive declarations of interest relating to this meeting.*

(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed).

No declarations of interest were received.

94.06.21 *To receive and approve the previous Council Meeting Minutes* of 17 May 2021.

Minutes were received and approved.

95.06.21 *To update the Actions Schedule.*

There was no Actions Schedule to update.

96.06.21 *To receive and note reports from Buckinghamshire Unitary Councillors.*

No Unitary Councillors were present to give reports.

97.06.21 *Presentation on Neighbourhood Plans by Sally Chapman* – Handout given by Sally Chapman who gave a very comprehensive presentation and answered various questions raised by Councillors. Handout attached.

Councillor Burke thanked Sally for her presentation which was very informative and gave Council lots to think about.

98.06.21 Interviewing potential new Councillors

Ashley Sibirini talked about himself and his reasons for wanting to be a Parish Councillor. Ashley left the room whilst Councillors discussed his application. Council voted unanimously in favour of him joining the Parish Council.

99.06.21 Individual Committee Reports

(A) Chairman's Report – Councillor S Burke

- i. Messages from Sandra Geraghty and Gerry Spiller – Both Sandra and Gerry were very touched and moved by messages in their cards and the gifts given to them.
- ii. Managing LMPC office – Councillor Burke indicated that the Assistant Clerk is covering the office as much as she is able, taking into account Play Area inspections and various necessary visits to allotments etc.
- iii. Advertisement for Clerk – An advert will be placed on the Indeed Web page
- iv. HGSA lease update – Councillor J Waters is trying to make contact with Bucks Council in an effort to progress the matter.
- v. HS2 and the weekend closure of the A413 – It was reported by Councillors that there was an increase in traffic through Holmer Green, particularly down Earl Howe Road and the traffic was speeding. Watchet Lane up to the junction with Windsor Lane was also abnormally busy.
- vi. HS2 litter pick – Litter was picked by HS2, Councillor Burke will thank them.

(B) The Chair of Planning – Councillor S Baker

- i. Holmer Green Senior School – Councillor Burke has written to HGSS in an effort to find a way to resolve current problems. At present HGSS cannot see how the problem relates to LMPC.
- ii. Planning applications

<p>a)</p> <p>Reference: Date validated: Consultation expiry date: Date received by LMPC: Determination date:</p>	<p>Chiltern 81 Watchet Lane Holmer Green Bucks HP15 6UF</p> <p>Single storey side and rear extensions, first floor rear extension, side roof extension, 2 rear dormer windows and 1 rear rooflight for loft conversion.</p> <p>PL/21/2018/FA</p> <p>17 May 2021</p> <p>24 June 2021</p> <p>7 June 2021</p> <p>12 July 2021</p> <p>OBJECTION – on the grounds of the dormer windows being overbearing and out of keeping with surrounding properties.</p>
<p>b)</p> <p>Reference: Date validated: Consultation expiry date: Date received by LMPC: Determination date:</p>	<p>6 Woodlands Close Holmer Green Bucks HP15 6QG</p> <p>Single storey rear extension, partial conversion of attached garage including increase in height to garage flat roof and 2 new side rooflights</p> <p>PL/21/1938/FA</p> <p>3 June 2021</p> <p>Not available</p> <p>Not received</p> <p>29 July 2021</p> <p>NO OBJECTION</p>
<p>c)</p>	<p>29 School Close Holmer Green High Wycombe Buckinghamshire HP15 6SR</p>

Reference:

Date validated:

Consultation expiry date:

Date received by LMPC:

Determination date:

Single storey rear extension |

PL/21/2081/FA

21 May 2021

29 June 2021

7 June 2021

16 July 2021

NO OBJECTION

(C) Chair of Finance – Councillor D Hill

- i. Agree monthly cheque payments – All agreed.
- ii. Year end and AGAR – This is now agreed and has been signed and dated.
- iii. Approval of the BALC cheque - Approved
- iv. Ordering PVAS for HHVS – LMPC are paying £1,000.00 towards this and Hyde Heath Village Society are donating the balance. It will be an asset of LMPC and comes with a 5 year warranty.

(D) Chair of Open Spaces – Councillor S Burke

- i. Assistant Clerk's feedback from play area inspections – The Assistant Clerk is happy to continue with play area inspections.
- ii. RoSPA visit – Council have seen the report and there is no urgent action needed.
- iii. Posts at Meadow Cottages, Little Kingshill – work carried out – quote approved.
- iv. Nettles and brambles at HG play area – a budget of £500.00 was agreed for this work.
- v. Holmer Green Pond fence – the fence will not be painted.
- vi. The Memorial Garden – An official opening has taken place. Councillor Burke gave a speech, Councillor Thirsk played the 'Last Post'. Councillor Burke thanked Councillor Fallon for her organisation.
- vii. Pressure wash and oil HG planters – Quote approved - **ACTION**

100.06.21 Clerk's Report

- i. Donation of £200 from Holmer Green Today magazine towards the planting/maintenance of the planters in Holmer Green
- ii. Thank you card from Elizabeth R

101.06.21 Councillors Items for Discussion and, where necessary, approval

- i. Renewal of Zoom account – It was agreed that this should be cancelled. **ACTION**
- ii. Purchase of canvas roofed, LMPC pop-up gazebo – A budget of £500.00 was set for the purchase of this.
- iii. Celebration of Her Majesty's 70 years as our Queen. Tree in Holmer Green – Peter Rawbone. Councillors agreed that this could go ahead. Holmer Green Councillors are to agree the location of the tree. **ACTION**
- iv. Fields in Trust Membership renewal. It was agreed that this should be renewed. **ACTION**
- v. Play around the Parishes 2021 – Councillor S Baker to give more details in order that this can be discussed in more detail and fully resolved. All places have now been taken. LMPC Councillors suggested that maybe this could be considered earlier next year.
- vi. Web page management and upgrade. It was agreed that this needs to be done and it was suggested that it should include a booking system for Rossetti Hall.
- vii. Use of Rossetti Hall car park by parents/carers of students at Holmer Green First School during school dropping off and picking up times. Councillor D Hill pointed out that the

insurance does not provide cover for non-users of the hall. Councillor Burke will contact the First School and advise them accordingly. **ACTION**

- viii. Sparkx quotation for removal of column 83 – Penfold Lane. In view of the very high cost to remove column 83 it was decided to leave it where it is.

102.06.21 Youth Matters – Nothing to report.

103.06.21 Community Boards

- i. MVAS units – These have been funded with money from HS2 and the Community Board.

104.06.21 Allotments

- i. Hyde Heath allotment incidents. After some ASB at Hyde Heath the tenants have been asked if they would like locks on the gates.
- ii. New gates at Earl Howe Road allotments (carried over from last meeting). A budget of £500.00 has been made for use at Earl Howe Road allotments. **ACTION**
- iii. Sensory garden site – installing a security fence field side of site. HGVS no longer require a fence field side of the site.
Councillor S Baker reported that on 19 July 2021 Willmott Dixon will be at the site and will be using water from the water trough at the allotments for the day. **ACTION inform allotment tenants**
- iv. Sensory Garden site – request for 6’ chain link fence service road side of site (quote not yet received)
- v. Sensory Garden site – request for permission to erect a 7’ x 5’ green metal shed. **Agreed.**

105.06.21 Ward Reports and Updates

- i. Holmer Green – The Fair are going to be on the Common, arriving 28 June and leaving 5 July.
- ii. Hyde Heath- A proposal has been made for ‘Dragon’s Teeth’ (traffic calming) to be paid for by Hyde Heath Village Society.
- iii. Little Kingshill – A caravan park appears to have re-opened in Little Kingshill. Councillor Burke will make enquiries. Action against this has been taken in the past.
- iv. Little Missenden – All Councillors were made aware of the Election Boundary changes.

106.06.21 Items for Next Agenda

1. Benches at Sensory Garden

Councillor Burke closed the meeting at 10.05pm

Dates of next Meetings: Full Council Planning: Monday, 5 July 2021
Full Council: Monday, 19 July 2021
All dates are available on our website www.littlemissendenpc.co.uk

Signed as an accurate record of this meeting: -----
Councillor S Burke (Chairman)

Date: -----

Neighbourhood Plan handout – Sally Chapman

NEIGHBOURHOOD PLANS

Neighbourhood Planning is a way for communities to decide the future of places where they live and work. More information at <https://neighbourhoodplanning.org/>

What a Neighbourhood Plan can and cannot do

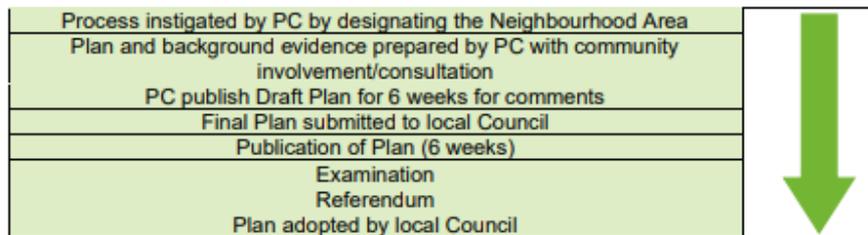
A Neighbourhood Plan **can...**

- Decide where and what type of development should happen in the neighbourhood.
- Promote more development than is set out in the local Council's Local Plan.
- Include policies, for example, design standards that are more detailed than policies in the Local Plan.

A Neighbourhood Plan **cannot...**

- Conflict with the NPPF (National Planning Policy Framework) or the strategic policies in the Local Plan
- Be used to prevent development that is included in the Local Plan.
- Be prepared by a body other than a Town or Parish Council or designated Neighbourhood Forum.

Neighbourhood Planning Process



How are Neighbourhood Plans developed?

- It is a 'neighbourhood' led process.
- The community decide on the content.
- It is produced by the Parish Council, on behalf of the community.
- It needs to be flexible to address different needs and expectations.
- They are tailored to the neighbourhood so no two plans will be the same.

Who should be involved?

The Parish Council will lead the process, through the steering group. The wider community must be involved, including:

- residents;
- community organisations;
- businesses; and
- landowners.

If the wider community is on board from the start, then it will be easier to achieve the support that is needed to successfully take a Neighbourhood Plan through the referendum.

What happens once the Neighbourhood Plan is adopted?

- The Neighbourhood Plan is a formal planning document and carries real legal weight.
- Planning applications will be assessed against the policies in the Neighbourhood Plan.
- Appeals will take them into account.

What is the Local Council's role?

Every local Council has a duty to support Parish Councils in producing Neighbourhood Plans. They carry out and fund the formal parts of the process including examination and referendum.

Who will pay to produce the Neighbourhood Plan?

A government grant is available for every Parish Council for between £10,000 and £18,000.