

**All correspondence should be addressed to**

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## **MINUTES OF THE PARISH COUNCIL MEETING**

**Held on 20 September 2021 at 7.30pm**

**In Rossetti Hall 38 New Pond Road Holmer Green Bucks HP15 6SU**

**Present:** Councillor S Burke (Chairman), Councillors S Baker, D Baker, D Hill, J Fallon, A Breed, R Sapsed and C Thirsk  
County Councillor Jonathan Waters

**Proper Officers:** Lynne Lusby - Assistant Clerk  
Dianne Camier - Deputy Clerk

Councillor Burke opened the meeting at 7.31pm.

**134.09.21 *Public Forum***

No members of the public in attendance.

**135.09.21 *To receive Apologies from Councillors for non-attendance.***

Apologies received from Councillors A Siberini and T Brown

**136.09.21 *To receive declarations of interest relating to this meeting.***

*(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed).*

D Hill declared interest in Item 139.09.21.B.i.d

**137.09.21 *To receive and approve the previous Council Meeting Minutes* of 16 August 2021.**

Minutes were received, approved and signed by Chairman.

**138.09.21 *To receive and note reports from Buckinghamshire Unitary Councillors.***

County Councillor Jonathan Waters reported that there has been some progress on the lease for HGSA.

Councillor Waters has met with the local area technician and was told they will be patching the areas on Sheepcote Dell Road this year along with Skimmers Field and Copners Drive. The pavement works on Harries Way have started. Capital projects for the 4-year period are being considered, including year 4 items that need to move up the list or are currently not on the list. Browns Road/Wycombe Road is on the list for the next financial year. Penfold Lane is also due for surface dressing next year. Pavement funding is limited. Councillor Walter was informed that although corners of the roads are worse affected it is more cost effective to complete the whole road.

Councillor Water advised that Community Board Highways projects applications for this year must be submitted soon deadline is approaching.

Councillor Waters spoke briefly about the Jubilee Project. Funding and support will be available from the County Council for projects like tree planting and street parties. More information to follow.

Councillor Waters was asked if there was an update on the bins, he confirmed that nothing has changed at present.

### **139.09.21 Individual Committee Reports**

#### **(A) Chairman's Report – Councillor S Burke**

- i. Devolved services update – This was supposed to be confirmed last November. Councillor Burke has been chasing. Process is starting all over again, as a new member of staff has been appointed. **ACTION- Councillor Burke to provide list of services to new Councillors.**
- ii. School footpath update at HG senior school – LMPC have applied to make this a public right of way. However Right of Way team are currently busy so this may be a long process.
- iii. Holmer Green Sports Association new lease update- very slow process. HGSA are now seeking funding for Astro turf pitch.
- iv. Hyde Heath meeting feedback –there was disappointing turnout however the member of the public that did attend found it useful.
- v. HS2 Update  
Meeting with Buckinghamshire Highways – LM head house – Head house needs planning permission unless HS2/Align can prove differently. Planning application will be rejected.  
Meeting with MP- met with MP - she seemed willing to help.  
LM schedule 17 application and LMPC response – see attached – 6 appeal 2 granted.  
Little Missenden has not to be approved.  
Independent HS2 Construction Commissioner – requested another meeting.  
HS2 Residents Commissioner – The Lee – Great Missenden  
Parliamentary debate - being sought  
EA – meeting- Bentonite – Chalfont Report- Bloom on Lake JR and financial donation – admitted by environment agency that this has gone missing. Crowd funding has been set up to raise £15,000 for a judicial review and see if resident would get behind the action. Target has been achieved, and if successful, more funds will need to be raised. Councillor Burke has asked if LMPC would support the raising of funds as it was important that our residents know the Parish Councils position, as HS2 affects our Parish  
It was decided that LMPC would be willing to donate if the Judicial review was successful by donating £2,000 to further the legal fight.  
Night Closures A413 – there will be another 2 weeks of action in the central reservation in the next two weeks.
- vi. Online meeting system update – Met with Great Oaks IT for advice on how to proceed and are awaiting a proposal.
- vii. Tfb funding application – LM school – is in progress.
- viii. Community Board – funding applications – deadline is approaching.

- ix. MVAS – locations and installation – has met with CTC and agreed locations - Winters Way and Browns Road/ Fox road these will be solar powered. Little Kingshill will be by the allotments and Little Missenden’s post has been moved by the school and a new post will be installed by Missenden House.
- x. Council meeting chairs and tables – upgrade – a short discussion was had and it was decided to look into options.
- xi. AGM – It was decided to hold the AGM after the Planning meeting on Monday 4<sup>th</sup> October 2021.

**(B) The Chair of Planning – Councillor S Baker**

i. Planning applications

<p>a)</p> <p>Reference: Date validated: Consultation expiry date: Date received by LMPC: Determination date:</p>	<p>42 Parish Piece Holmer Green High Wycombe Buckinghamshire HP15 6SP <b>Single storey rear extension and insertion of new ground floor window to existing right elevation.</b> PL/21/3414/FA <b>6 September 2021</b> 29 September 2021 <b>9 September 2021</b> <b>1 November 2021</b> <b>Side windows are overlooking other properties, these should have obscured glass. Planning office is asked to look and note the clause on the original planning for the property 90/0997/CH Clause 11 and 12 where it states NO windows to be placed on the side elevations</b> <b>Will have to object on these grounds</b> <b>OBJECTION</b></p>
<p>b)</p> <p>Reference: Date validated: Consultation expiry date: Date received by LMPC: Determination date:</p>	<p><b>7 Bromley Lane Hyde Heath Amersham Buckinghamshire HP6 5SQ</b> Demolition of existing Conservatory and erection of a single storey rear extension and alterations to existing arched window to rear. PL/21/3395/FA 3 September 2021 <b>28 September 2021</b> 9 September 2021 29 October 2021 <b>NO OBJECTION</b></p>
<p>c)</p> <p>Reference: Date validated: Consultation expiry date: Date received by LMPC: Determination date:</p>	<p><b>1 Weedon Hill Farm Cottages Weedon Hill Hyde Heath Buckinghamshire HP6 5RH</b> Listed building consent for part two storey/part single storey side/rear extension, two side rooflights at ground floor level, changes to doors and windows and internal alterations PL/21/3354/HB 2 September 2021 <b>28 September 2021</b> 9 September 2021 28 October 2021 <b>NO OBJECTION</b></p>
<p>d)</p> <p>Reference: Date validated: Consultation expiry date: Date received by LMPC: Determination date:</p>	<p><b>Barn Northeast of Granary Barn Taylors Lane Little Missenden Buckinghamshire HP7 0QZ</b> Conversion of barn to single dwelling with associated vehicular access and parking PL/21/3339/FA 3 September 2021 <b>28 September 2021</b> 9 September 2021 28 October 2021</p>

<p>e)</p> <p><b>Reference:</b></p> <p><b>Date validated:</b></p> <p><b>Consultation expiry date:</b></p> <p><b>Date received by LMPC:</b></p> <p><b>Determination date:</b></p>	<p><b>NO OBJECTION</b></p> <p><b>1 Weedon Hill Farm Cottages Weedon Hill Hyde Heath Buckinghamshire HP6 5RH</b> Part two storey/part single storey side/rear extension, two side rooflights at ground floor level and changes to doors and windows</p> <p><b>PL/21/3353/FA</b> 2 September 2021 <b>28 September 2021</b> 9 September 2021 28 October 2021 <b>NO OBJECTION</b></p>
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<p>f)</p> <p><b>Reference:</b></p> <p><b>Date validated:</b></p> <p><b>Consultation expiry date:</b></p> <p><b>Date received by LMPC:</b></p> <p><b>Determination date:</b></p>	<p><b>12 Penfold Cottages Holmer Green Buckinghamshire HP15 6XR</b> A part two storey part single storey rear extension, with a single storey side extension and the creation of a front porch.</p> <p><b>PL/21/3222/FA</b> 7 September 2021 <b>29 September 2021</b> 9 September 2021 2 November 2021</p> <p>No alterations have been made to the drawings from the last refusal apart from altering the internal layout of room names</p> <p>Will still be close to the boundary, rearward projection, overall scale, bulk, mass, gable ended roof design and relationship with the adjacent property would result in a loss of outlook, would appear dominant, visually intrusive and overbearing when viewed from the first floor north facing bedroom window of No. 8 Penfold Cottages and would result in a loss of light and increased sense of enclosure when viewed from this aspect. The proposal is considered as an un-neighbourly form of development</p> <p><b>OBJECTION</b></p>
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- ii. Diversion of Public Footpath LM1/7/1 - Langley Farm, Holmer Green – Discussion was had about residents’ views. Overall opinions from consultation were against the footpath diversion. LMPC will not be supporting this application. **ACTION – Deputy Clerk to let the Horses Trust know the Council’s decision.**
- iii. Tralee update – funding – traffic survey time lines – Councillor Fallon discussed the Highways report and if LMPC should submit this report? Councillors reported they were underwhelmed with the report and were expecting more detail. **ACTION- Request highways report is more detailed.**
- i. Neighbourhood Plan update – No further forward **ACTION- Deputy Clerk to contact Sally Chapman to keep her informed.**

**(C) Chair of Finance – Councillor D Hill**

- i. Agree monthly payments - agreed
- ii. Review of budget against expenditure (as at the end of July attached) – Bank account is in credit.
- iii. Unity Bank move – Fully up and running- Instant bank statement. Councillor Hill is very pleased with Unity.
- iv. Projects in 2022/23 – Councillor Hill asked for ideas for projects for 2022/23 suggestions were - Open spaces - tree house replacements at LM, more toddler equipment at HG, and gym style equipment for Holmer Green.
- v. New Precept – increase/reduction – Councillors agreed to keep Precept the same as last year.

**(D) Chair of Open Spaces – Councillor S Burke**

- i. Hyde Heath – Basket swing and play surfaces – Quotes attached- it was decided to accept OPI quote. **ACTION - Purchase order to be raised**
- ii. Drainage issues near entry gate on Holmer Green Common- no solution at present.
- iii. Common’s aeration works -LKH and HG – Quote attached- work would be done Oct/Nov - approved. **ACTION - Purchase order to be raised.**
- iv. New path at HG play areas -quotes attached – decided to put this on hold until drainage issues can be resolved. It was agreed to obtain quotes to raise the sunken slabs at the entrance. **ACTION - Quotes to be sought.**
- v. Hedge cutting – underway.
- vi. Roundabout at LKH – company has been contacted nothing heard. **ACTION - Chase**
- vii. Spring assisted gates at HG & LK – Update – The Assistant Clerk reported that CTC has repaired the springs at LK playground. HG Playground needs a new spring. £25 for a new spring was approved. **ACTION - Purchase order to be raised.**

**142.09.21 Councillors Items for Discussion and, where necessary, approval**

- i. Remembrance Sunday - request from British Legion – Councillor Fallon reported that she had received a request from the British Legion to assist them with this year’s Remembrance Day Parade on Sunday 14<sup>th</sup> November. They have asked LMPC to be the lead organisation for road closure, they would provide paperwork and LMPC would submit. The Legion asked to use LMPC’s Public Liability Insurance.  
**ACTION – Contact County Council about road closure cost. Contact Insurance company to make sure this would be covered.**
- ii. Poppy garden planting – Councillor Fallon requested approval for £50 for spring bulbs for the Poppy Garden. This was approved.
- iii. Web page update - **Councillor Sapsed** – website is being built and is about 6 weeks away. Councillor Sapsed will be contacting the Village society for photographs to be added to the website.
- iv. Proposed Councillors code of conduct from BALC – attached – will be discussed at the next meeting when councillors have had the opportunity to review. **ACTION – item for next agenda.**
- v. Meeting Dates for next year – were approved.

**143.09.21 Rossetti Hall –**

- i. Opening schedule and timescale – Councillor Baker reported that Rossetti Hall will be re-opened on Monday 4<sup>th</sup> October 2021.
- ii. Refurbishment update –refurbishments are being postponed.
- iii. Booking update – Regular users have been contacted.
- iv. Fire Extinguisher contract –The fire alarm contract is also due for renewal. Suggestion was to combine the two services into one contract. 3 quotes were received. Councillor Baker suggested to go with TVF and this was agreed.

**144.09.21 Youth Matters**

Nothing to report

**145.09.21 Allotments**

- i. Sensory garden and herbicides- The spraying was postponed due to resident concerns.

- ii. Padlocks on allotment gates – a poll was taken of allotment holders and majority was for getting padlocks added. These will be added next week. **ACTION – to give the gate codes to Fire Services**
- iii. Hose pipe use at the allotments – Councillor Burke suggested that Hyde Heath allotments rent be increased to £25 for the use of hoses.

**146.09.21 Ward Reports and Updates**

- i. Holmer Green – Councillor Fallon has spoke to the Chiltern Rangers regarding the pond and is hoping to arrange a date for one Saturday in October.
- ii. Hyde Heath – Nothing to report
- iii. Little Kingshill – Nothing to report
- iv. Little Missenden – Nothing to report

**147.09.21 Items for Next Agenda – Councillors Code of Conduct.**

Councillor Burke closed the meeting at 9.39pm

**Dates of next Meetings:**

**Full Council Planning:** Monday, 4 October 2021

**Full Council:** Monday, 18 October 2021

Signed as an accurate record of this meeting: -----

Councillor S Burke (Chairman)

Date: -----