

All correspondence should be addressed to  
**The Clerk to the Council**  
Council Office  
38 New Pond Road  
Holmer Green  
Bucks HP15 6SU  
Phone: 01494 715429  
e-mail [clerk@littlemissendenpc.co.uk](mailto:clerk@littlemissendenpc.co.uk)

**MINUTES OF THE PARISH COUNCIL MEETING**  
**Held on Monday, 20 December 2021 at 7:30pm**  
**in Rossetti Hall 38 New Pond Road Holmer Green Bucks HP15 6SU**

**Present:** Councillor S Burke, Councillors S Baker, D Hill, A Breed and D McMillan  
County Councillor Patricia Birchley

**Proper Officers:** Dianne Camier - Deputy Clerk  
Lynne Lusby – Assistant Clerk

Councillor Burke welcomed everyone and thanked them for attending and opened the meeting at 19:30.

Councillor Burke paused the meeting at 19:33 for the public forum.

**172.12.21 Public Forum**

A member of the public was in attendance

Ed Harris from Holmer Green Sports Association spoke to request support for a feasibility report regarding redeveloping the centre.

Councillor Burke restarted the council meeting at 19:42

**173.12.21 To receive Apologies from Councillors for non-attendance.**

Apologies were received and accepted from Councillor R Sapsed – awaiting PCR test.  
J Fallon, D Baker and C Thirsk isolating.

Apologies were received from County Councillor P Martin and J Waters.

**174.12.21 To receive declarations of interest relating to this meeting.**

*(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed).*

No declarations of interest were received.

**175.12.21 To receive and approve the previous Council Meeting Minutes of 15 November 2021**

Minutes from the meeting on 15 November 2021 were received, approved and signed.

**176.12.21 To receive and note reports from Buckinghamshire Unitary Councillors.**

Councillor Burke thanked Councillor Birchley for all her support to Little Missenden Parish Council over the last year. Councillor Birchley has worked furiously on HS2 and Little Missenden Parish Council are very grateful for all she has done.

Councillor Birchley reported that she had contacted Transport for Bucks regarding the condition of the road surface at Keepers Lane and Weedon Hill junction. Councillor Birchley was very pleased with the repair that was completed on the road surface in Chalk Lane. Brays lane is scheduled to be completed in the next 2 years.

Councillor Birchley has expressed concern regarding a shortage of doctor's appointments. The Chiltern Lifestyle Centre opened on the 6<sup>th</sup> December and had 10,000 visitors in the first week.

There has been lots of HS2 meetings. Councillor Birchley thanked Councillor Burke for a great job holding HS2 to account.

Martin Tett has written to government to press for Zoom meetings to resume.

Councillor Birchley wished everyone a very Happy Christmas.

**177.12.21 Individual Committee Reports**

**(A) Chairman's Report – Councillor S Burke**

- i. HS2 Road closures – These are still going on. In January they are closing Keepers Lane and the diversion was going down Chalk Lane. This has now been changed.  
Residents Commissioner report – Reading and responding  
Engagement meetings – All the talking has no impact on outcome, as HS2 / Align see the process as box ticking.
- ii. Boundary Issue – No update
- iii. HGSA Lease – update – This is with LMPC solicitor, to look at. This has now been going on for 2 years.
- iv. MVAS LM and LKH Swarco units –Units in LK and LM are still not working as they should  
**ACTION- Deputy Clerk to contact Swarco.**  
LM Resident's complaint – no update.  
Community Board funding request – has been sent in.
- v. Donation to a charity in memory of Eric Thickett. – It was suggested by a councillor that we could make a donation to a charity in memory of Eric. it was decided that a tree planting in the village would be a better option.
- vi. Gulley clearing – Update – This has been chased for the last 5 years, Bucks Council have informed us this has now been completed.
- vii. Deputy Clerk – extended working hours- Councillor Burke suggested that the Deputy Clerk's hours were increased to 36 hours a week, she would work 35 hours a week and the extra hour each week would be for council meetings. This was agreed.
- viii. Changes to the procurement process- Councillors were provided with information about these changes.
- ix. 20mph speed restrictions- Bucks Council have now changed their policy on the introduction of 20mph speed limits. **ACTION- Speak to Councillor Waters about the procedure to apply and suitable locations.**
- x. Chair of Planning- Councillor S Baker has stepped down. We are looking for a new Chair of Planning. It was suggested that we advertise for a person to advise council on matters relating to planning.

**(B) The Chair of Planning – Councillor S Baker**

i. Planning applications

<p><b>a)</b></p> <p><b>Reference:</b> <b>Date validated:</b> <b>Consultation expiry date:</b> <b>Date received by LMPC:</b> <b>Determination date:</b></p>	<p><b>Little Missenden Church Of England School Village Road Little Missenden Bucks HP7 ORA</b> Construction of detached single storey nursery classroom with open sided link canopy <b>PL/21/4430/FA</b> 17 November 2021 <b>23 December 2021</b> 2 December 2021 12 January 2022 <b>NO OBJECTION</b></p>
<p><b>b)</b></p> <p><b>Reference:</b> <b>Date validated:</b> <b>Consultation expiry date:</b> <b>Date received by LMPC:</b> <b>Determination date:</b></p>	<p><b>11 Skimmers Close Holmer Green High Wycombe Bucks HP15 6RB</b> Two storey side and single storey front extensions and new vehicular access and hardstanding <b>PL/21/4481/FA</b> 23 November 2021 <b>Not available</b> 6 December 2021 18 January 2021 <b>NO OBJECTION</b></p>
<p><b>c)</b></p> <p><b>Reference:</b> <b>Date validated:</b> <b>Consultation expiry date:</b> <b>Date received by LMPC:</b> <b>Determination date:</b></p>	<p><b>2 Stonecroft Hyde Heath Bucks HP6 5RF</b> <b>Single storey rear extension and conversion of existing garage to living space, erection of new detached garage with increased hard-standing.</b> <b>PL/21/4259/FA</b> <b>9 December 2021</b> Not available <b>3 February 2022</b> <b>NO OBJECTION</b></p>
<p><b>d)</b></p> <p><b>Reference:</b> <b>Date validated:</b> <b>Consultation expiry date:</b> <b>Date received by LMPC:</b> <b>Determination date:</b></p>	<p><b>Cambois 48 Sheepcote Dell Road Holmer Green Bucks HP15 6TL</b> Certificate of Lawfulness for proposed single storey rear extension and roof alterations to allow for two rear dormers and two front roof lights <b>PL/21/4567/SA</b> 29 November 2021 <b>Not available</b> 24 January 2022 <b>OBJECTION</b> <b>LMPC wish to object to the proposed alterations on the grounds that the dormer windows would be overbearing on surrounding properties, would cause privacy issue to the neighbouring property and is an over development of the property.</b></p>

**(C) Chair of Finance – Councillor D Hill**

- i. Agree monthly payments – agreed.
- ii. Review of budget against expenditure – agreed

- iii. Budget 2022-2023 - agreed
- iv. Precept - agreed

**(D) Chair of Open Spaces – Councillor S Burke**

- i. Fencing Repair at Holmer Green and Little Missenden Play areas – agreed **to be raised**
- ii. Quotes for Little Missenden and Holmer Green play equipment – it was agreed to go ahead with this project in the next financial year details to be finalised.
- iii. Tree at the Memorial Garden – Planting replacement tree on the common – it was suggested that a tree was planted on the common in memory of Eric Thickett. **ACTION Quotes to be sought**

**178.12.21 Councillors Items for Discussion and, where necessary, approval**

- i. Web page update - **Councillor Sapsed**- Item for next meeting
- ii. Website use of Stripe for incoming payments – Item for next meeting
- iii. Response to the email from the Clerk at Buckland Parish Council regarding signing the Parish Town and Charter – it was decided that the proposed Town & Parish Charter would not be in LMPC best interest.
- iv. New trees on Little Kingshill Common – **Councillor Breed** – a budget of £3,000 was set for replacement trees for Little Kingshill Common. **ACTION PO to be raised to replace fallen trees.**

**179.12.21 Rossetti Hall** - Nothing to report

**180.12.21 Youth Matters** – Nothing to report

**181.12.21 Allotments** – Nothing to report

**182.12.21 Ward Reports and Updates**

- i. Holmer Green – Nothing to report
- ii. Hyde Heath– Nothing to report
- iii. Little Kingshill– Nothing to report
- iv. Little Missenden– Nothing to report

**183.12.21 Items for Next Agenda –**

Web page update.  
Website use of Stripe for incoming payments.

**Dates of next Meetings:**

**Full Council Planning:** Monday, 10 January 2022

**Full Council:** Monday, 24 January 2022