

All correspondence should be addressed to

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MINUTES OF THE PARISH COUNCIL MEETING

Held on 19 JULY 2021 at 7.30pm

In Rossetti Hall 38 New Pond Road Holmer Green Bucks HP15 6SU

Present: Councillor S Burke (Chairman), Councillors S Baker, D Hill, J Fallon, A Breed, A Siberini

Proper Officer: L Lusby - Assistant Clerk

Councillor Burke opened the meeting at 7.30pm.

107.07.21 *Public Forum*

Three members of the public attended.

Liz Charleston - Community Board Co-Ordinator (Missenden), Buckinghamshire Council informed LMPC that they had been successful in their application for funds from the Community Board for the purpose of purchasing 2 MVAS units.

108.07.21 *To receive Apologies from Councillors for non-attendance.*

Apologies received from Councillors D Baker, R Sapsed, C Thirsk and County Councillor P Birchley.

109.07.21 *To receive declarations of interest relating to this meeting.*

(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed).

No declarations of interest were received.

110.07.21 *To receive and approve the previous Council Meeting Minutes* of 21 June 2021.

Minutes were received and approved.

111.07.21 *To update the Actions Schedule.*

There was no Actions Schedule to update.

112.07.21 *To receive and note reports from Buckinghamshire Unitary Councillors.*

No Unitary Councillors were present to give reports.

113.07.21 Individual Committee Reports

(A) Chairman's Report – Councillor S Burke

- i. Recruitment update – We have a potential new employee who is coming into the office to spend the day with Lynne on Thursday to get a feel for the job.
- ii. Additional staffing – It was agreed that employing a third person should be delayed for now.
- iii. Boundary changes and should LMPC canvas residents for their views. – Councillors Hill and Breed will canvas their Wards seeking feedback on the change of boundaries
- iv. Annual Parish meeting date. – October was decided, either the 4th or 18th Councillor Hill will advise which date suits him best
- v. HS2 update – There have been more weekend closures of the 413 although they were supposed to have ended. Councillor Burke has a meeting in Rossetti Hall on Friday with Andy Cordiner, County Councillor Peter Martin, Rowan Perrin (Align/HS2), Joes Sykes and Katy Davis. The aim of the meeting is to highlight the current shortcomings of HS2/Align.
- vi. Website update – 3 quotes for consideration – It was agreed that a budget of £4,000.00 be set for a new Website and that Councillor Sapsed should carry out research on the companies who have provided quotes. It was also agreed that Simon Neal at Great Oaks would be approached to provide backup.
- vii. Closing the existing web page. – It was agreed that the existing Website should be closed down since a huge amount of the information it contains is extremely out of date.
- viii. MBAS update – solar units and installation poles. – The solar units need taller poles and these have been ordered. Chesham Town Council have quoted to install the poles. Locations still have to be confirmed, one will go in Little Missenden and one in Holmer Green.
- ix. MVAS replacement battery quote. – A battery only lasts for approximately one year, we have had our batteries for two years and we now need to purchase replacements. We will confirm how many are purchased.

(B) The Chair of Planning – Councillor S Baker

- i. Holmer Green Senior School – Councillor Burke and Jonathan Waters had a meeting last Friday, 16th July. In the lease HGSS have it shows that they are responsible for the footpath and they are concerned that if an accident were to happen on the footpath the school would be sued. Councillor Burke suggested that LMPC adopt the path, Ed Hillyard (the Headteacher) has taken that suggestion away and will consider it. An application has been made for the path to be made a public thoroughfare.
- ii. Planning applications

a)	Willowmere 37 New Pond Road Holmer Green Buckinghamshire HP15 6SU Conversion of existing garage to habitable accommodation Reference: PL/21/2439/FA Date validated: 17 June 2021 Consultation expiry date: 22 July 2021 Date received by LMPC: 1 July 2021 Determination date: 12 August 2021 NO OBJECTION
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b)	Penlan Brays Green Lane Hyde Heath Bucks HP6 5RL Single storey front and rear extensions, pitched roof to existing attached garage and glass canopy to rear. Reference: PL/21/2500/FA Date validated: 22 June 2021
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<p>Consultation expiry date: Date received by LMPC: Determination date:</p>	<p>29 July 2021 8 July 2021 17 August 2021 NO OBJECTION</p>
<p>c)</p> <p>Reference: Date validated: Consultation expiry date: Date received by LMPC: Determination date:</p>	<p>Candletrees Weedon Hill Hyde Heath Buckinghamshire HP6 5RW First floor front extension above existing structure PL/21/2463/FA 18 June 2021 22 July 2021 8 July 2021 13 August 2021 NO OBJECTION</p>
<p>d)</p> <p>Reference: Date validated: Consultation expiry date: Date received by LMPC: Determination date:</p>	<p>Marylands Weedon Hill Hyde Heath Buckinghamshire HP6 5RN Demolition of existing detached garage/outbuilding, proposed part two/part single storey rear extension, loft conversion to create habitable space, 2 rear rooflights, attached single storey side/rear garage extension, changes to doors and windows, new patio and hardstanding, detached garden shed outbuilding to rear garden. Amendment to approved application PL/21/1088/FA PL/21/2505/FA 22 June 2021 29 July 2021 8 July 2021 17 August 2021 OBJECTION – LMPC object on the grounds that the raised pitch to the garage would be overbearing to the neighbour, and, as stated in our initial objection, this would appear to be a construction which will be separate accommodation in the future.</p>
<p>e)</p> <p>Reference: Date validated: Consultation expiry date: Date received by LMPC: Determination date:</p>	<p>8 Mead Park Holmer Green High Wycombe Buckinghamshire HP15 6UL Integral garage conversion to living space, including infilling front door opening and fitting window, additional window to side elevation, alteration to entrance area fenestration. Formation of new vehicular access with enlarged off street parking on part of current front garden. PL/21/2423/FA 30 June 2021 22 July 2021 8 July 2021 25 August 2021 NO OBJECTION</p>

(C) Chair of Finance – Councillor D Hill

- i. Agree monthly cheque payments – All agreed.
- ii. Review of budget against expenditure – All agreed
- iii. Update on Keegan White donation – Bank statements to be checked for receipt of donation.

(D) Chair of Open Spaces – Councillor S Burke

- i. RoSPA review – Councillor Burke explained the report received from RoSPA and that Little Missenden play area will need some action to be taken in the not too distant future.
- ii. Hyde Heath basket swing and the RoSPA report – action to be taken. Councillor Burke explained that the basket swing was dangerous and has been removed.
- iii. Hyde Heath basket swing replacement or repair – Quote attached. It was agreed that the basket swing should be replaced. Some surfaces are to be looked at and reported on at next meeting.
- iv. Removal of brambles and killing nettles near play areas – Councillor Burke said that the contractors carrying out this work had received complaints from members of the public regarding this work. He said that LMPC has a ‘Duty of Care’ to attend to this work.

114.07.21 Clerk’s Report

- i. Protocol for Death of a Royal – This was agreed and approved. It needs to be sent to Lady Howe.

115.07.21 Councillors Items for Discussion and, where necessary, approval

- i. CTC quote to kill nettles at LK allotments – Agreed, PO to be raised. ACTION
- ii. CTC quote to repair gap in hedge on HG common - Agreed, PO to be raised. ACTION
- iii. CTC quote to remove pod swing at Hyde Heath play area – Agreed. Work has already been done.

116.07.21 Youth Matters – Nothing to report.

117.07.21 Allotments

- i. Free of charge allotments for the over 65s? LMPC felt that this was not appropriate since rent charged for allotment plots is very reasonable.

118.07.21 Ward Reports and Updates

- i. Holmer Green – Benches at Holmer Green Gardens. It was agreed that benches can be placed in the gardens.,
- ii. Hyde Heath – Nothing to report.
- iii. Little Kingshill – Councillor Breed reported that Enforcement have visited the caravan site in Little Kingshill. It has been suggested that the site has been in use for over 10 years and local residents are being asked to backfill local history.
- iv. Little Missenden – Little Missenden Festival request for a donation of £500.00. Agreed. (Councillor Fallon abstained from vote)
Midsomer Murders payment of £500.00 to go to LM School. Agreed

119.07.21 Items for Next Agenda

None

Councillor Burke closed the meeting at 9.01pm

Dates of next Meetings: **Full Council Planning:** Monday, 2 August 2021

Full Council: Monday, 16 August 2021

All dates are available on our website www.littlemissendenpc.co.uk

Signed as an accurate record of this meeting: -----

Councillor S Burke (Chairman)

Date: -----