

All correspondence should be addressed to

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MINUTES OF THE PARISH COUNCIL MEETING

Held on 16 August 2021 at 7.30pm

In Rossetti Hall 38 New Pond Road Holmer Green Bucks HP15 6SU

Present: Councillor S Burke (Chairman), Councillors S Baker, D Hill, J Fallon, A Breed, R Sapsed and C Thirsk County Councillors Jonathan Waters and Patricia Birchley

Proper Officers: Lynne Lusby - Assistant Clerk
Dianne Camier - Deputy Clerk

Councillor Burke opened the meeting at 7.30pm.

120.08.21 Public Forum

Two members of the public attended.

121.08.21 To receive Apologies from Councillors for non-attendance.

Apologies received from Councillors D Baker, A Siberini and T Brown

122.08.21 To receive declarations of interest relating to this meeting.

(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed).

No declarations of interest were received.

123.08.21 To receive and approve the previous Council Meeting Minutes of 19 July 2021.

Minutes were received and approved.

124.08.21 To update the Actions Schedule.

There was no Actions Schedule to update.

125.08.21 To receive and note reports from Buckinghamshire Unitary Councillors.

County Councillor Jonathan Waters spoke about problems regarding food waste collection. Problems have arisen due to a shortage of drivers caused by drivers moving back to the EU, going to work for HS2 or being pinged. Councillor Fallon suggested that communication regarding the collection of food waste could have been better. County Councillor Waters will forward all emails he receives concerning this type of thing on to us in future. Regarding the Lease for HGSA, LMPC should have received this last Friday, 13th August.

In relation to Rosewood Farm, this has been chased at the top and County Councillor Waters will make sure that LMPC are made aware of precisely what is happening.

County Councillor Waters had a meeting at HGSS with a tree specialist. There are a couple of small spaces which may be suitable for some small trees to screen the building.

He is trying to get talks going between HGSS and Rob Shed (HGSA) for a park and stride using the car park at HGSA. The Headteacher of HGSS is open to this idea.

The building project at HGSS is behind schedule.

County Councillor Patricia Birchley informed council that Bucks & Surrey Trading Standards are hosting a number of Business Against Scams meetings relating directly to the farming industry. These are on 12th and 26th October and 11th November and are bookable through Eventbrite.

Celebrating Bucks Paralympic Heritage for Tokyo 2020, SM will welcome the Paralympic Torch bearers, Jane Blackburn and Susie Rogers at the Stadium on 19th August.

Bucks Council's Fostering & Adoption Service has launched a partnership with Wycombe Wanderers Sports & Education Trust which runs a range of projects to educate, motivate and inspire local communities, and promote the need for more foster carers and adopters for local children.

The first HS2/East West Rail Marshal, Mark Rann, began work at the end of July, and he will be the Council's eyes and ears on the ground. He will address highways and planning issues and build relationships with local communities.

126.08.21 Individual Committee Reports

(A) Chairman's Report – Councillor S Burke

- i. Recruitment update – Dianne Camier started work in the office as Deputy Clerk today, Monday 16th September. Dianne will be using the email address of clerk@littlemissendenpc.co.uk but will be signing correspondence as Deputy Clerk.
- ii. Online video – it was agreed that we will trial the system put together by Simon Neal from Great Oaks who is investigating costs for video conferencing.
- iii. Community Board funding – each ward needs to prepare a list of projects for which they would like to apply for funding. Holmer Green ward suggested looking at funding for a wild seed bond and energy efficiency solar lighting. County Councillor Waters also suggested joining forces with other Parish Councils to keep costs as low as possible.
- iv. TfB project funding 2022/23 – Funding for 20mph signs and zones are to be requested for Holmer Green and Little Missenden. Councillors Fallon and Baker of Holmer Green ward will advise of locations for signs in Holmer Green.
- v. Boundary changes update – There has been general disinterest in this subject from residents of Little Missenden and Little Kingshill.
- vi. MVAS locations – A SWARCO unit is to be installed in Little Missenden together with a battery powered unit near to the school. The locations for Holmer Green are yet to be confirmed. Councillor S Baker will confirm. Little Kingshill will have a SWARCO unit near to the allotments.

- vii. Website update – Councillor Sapsed has spoken to all three companies who provided quotes and advised that Aubergine appear to be the best option in all respects. They may charge an additional sum for training. It was agreed that Aubergine would be appointed to carry out the work. Councillor Sapsed will liaise with the company to finalise our requirements. The Assistant/Deputy Clerk will contact the companies who provided quotes of their success or otherwise. **ACTION**

(B) The Chair of Planning – Councillor S Baker

i. Planning applications

<p>a)</p> <p>Reference:</p> <p>Date validated:</p> <p>Consultation expiry date:</p> <p>Date received by LMPC:</p> <p>Determination date:</p>	<p>19 Watchet Lane Holmer Green Bucks HP15 6UF</p> <p>Two storey side extension and alterations to existing entrance gate.</p> <p>PL/21/2728/FA</p> <p>26 July 2021</p> <p>18 August 2021</p> <p>28 July 2021</p> <p>20 September 2021</p> <p>NO OBJECTION</p>
<p>b)</p> <p>Reference:</p> <p>Date validated:</p> <p>Consultation expiry date:</p> <p>Date received by LMPC:</p> <p>Determination date:</p>	<p>Thornhay Hare Lane Little Kingshill Bucks HP16 0EF</p> <p>Addition of 2 dormer windows to existing outbuilding, partial conversion of garage to living space and changes to doors and windows, continued use of building for ancillary residential purposes (amendment to planning permission PL/21/0260/FA)</p> <p>PL/21/2866/FA</p> <p>28 July 2021</p> <p>Not available – Standard Consultation Expiry Date is 19 August 2021</p> <p>29 July 2021</p> <p>22 September 2021</p> <p>OBJECTION</p> <p>In principle, LMPC does not have an objection to the proposed planning application. It does, however, have a concern that this building is being readied to be turned into habitable accommodation and may be split from the main residence and sold as a separate entity. We therefore require the following conditions are placed on the property:</p> <ol style="list-style-type: none"> 1. The building cannot be turned in to living accommodation 2. The outbuilding is not separated in ownership from the main dwelling

<p>c)</p> <p>Reference: Date validated: Consultation expiry date: Date received by LMPC: Determination date:</p>	<p>22 New Road Little Kingshill Bucks HP16 0EZ Single storey front entrance extension PL21/2946/FA 23 July 2021 24 August 2021 3 August 2021 17 September 2021 NO OBJECTION</p>
<p>d)</p> <p>Reference: Date validated: Consultation expiry date: Date received by LMPC: Determination date:</p>	<p>56 Parish Piece Holmer Green Bucks HP15 6SP Single storey side extension, two storey rear extension and roof alterations including a rear dormer window and 3 side rooflights. PL/21/2909/FA 21 July 2021 24 August 2021 4 August 2021 15 September 2021 OBJECTION on the following grounds:</p> <ol style="list-style-type: none"> 1. Planning CH/2006/1396/DE states NO windows or dormers shall be built in the loft space to protect the amenities and privacy of surrounding buildings 2. In the Case Officer's report it clearly states that these properties are at their maximum size for the plot and area 3. Amenities space on these plots is already below standard H12, therefore further increase in floor space will reduce this further, there is already clause (No.5) to cover building of sheds etc. for this reason 4. Will be overbearing on surrounding properties and will result in a loss of privacy and Amenities
<p>e)</p> <p>Reference: Date validated: Consultation expiry date: Date received by LMPC: Determination date:</p>	<p>Land To The North Of The A413, Little Missenden Request for approval under paragraph 12 of Schedule 17 to the High Speed Rail (London - West Midlands) Act 2017 for the Site Restoration of Little Missenden Vent Shaft PL/21/3088/HS2 2 August 2021 Neighbourhood expiry date not available – Standard Consultation expiry date 25 August 2021 3 August 2021 27 September 2021 No comments can be made.</p>

f)	Brays Meadow Garages Brays Meadow Hyde Heath Bucks Non Material Amendment to planning permission PL/20/0861/FA (Demolition of garages and development of 2no. 2-bed houses with bin stores and parking.) to allow for adjustments to site layout so that both houses are now in alignment, replacement of rear projection and bi folding doors with patio doors and reduction in height of first floor windows
Reference:	PL/21/3023/NMA
Date validated:	29 July 2021
Consultation expiry date:	Not available
Date received by LMPC:	5 August 2021
Determination date:	26 August 2021 NO OBJECTION

(C) Chair of Finance – Councillor D Hill

- i. Agree monthly cheque payments – All agreed.
- ii. Review of budget against expenditure – N/A
- iii. Unity Bank move – The current account is now ready to be transferred over, however, Lloyds will not transfer the deposit accounts unless two signatories for Unity are the same as two signatories held for the Lloyds account. An application now has to be made to add Councillor D Baker to the list of signatories for Unity to enable the transfers to take place.

(D) Chair of Open Spaces – Councillor S Burke

- i. Hyde Heath – Nettles, basket swing and play surfaces
 - a) Quote from Chesham Town Council to cut back nettles and brambles at Hyde Heath play area. Quote agreed - **ACTION**
 - b) Quote from Playsafe Playgrounds Ltd for installation of basket swing and resurfacing. – This quote was provided to council to give a rough idea of the costs involved in carrying out this work. Two further quotes from other companies are awaited.
- ii. Peek and seek wind pipes at Holmer Green and Little Kingshill. – Councillor Burke has put some acoustic foam in the Little Kingshill pipe which was causing a resident to complain. This does seem to have lowered the tone.
- iii. Drainage at Holmer Green Common near entry gate. – After some discussion it was decided to contact a drainage expert for some advice. **ACTION – Drainage expert to be contacted**
- iv. Slitting and sanding Holmer Green and Little Kingshill commons. – After some discussion it was agreed that this work should take place but using a different contractor, possibly the same company used by Holmer Green Sports Association. **ACTION – HGSA to be contacted for name of their contractor.**
- v. Roundabout at Little Kingshill – The centre post has been removed from the roundabout as it was very unstable.

127.08.21 HS2

- Meeting format – Councillor Burke advised that a meeting is scheduled for 17th August. The Agenda for the meeting is to be prepared by HS 2 who will also chair the meeting.
- Head House design – this has been rejected by every resident.

128.08.21 Councillors Items for Discussion and, where necessary, approval

- i. Authorisation to spend £250.00 on a hand held speed gun to be used by Speedwatch groups within the Parish. This is the one recommended by Chris Hinkley, our local PCSO, who oversees Speedwatch groups and is available on Amazon. – Councillor Thirsk advised that

there has been a change in the law and Speedwatch groups can now use their own speed guns which advise the Police Authority when a car is caught speeding by the camera. Speed Watch is now back up and running. – Agreed by all Councillors. **ACTION – Councillor Thirsk will purchase.**

- ii. Quote from Chesham Town Council to install a new bin at Holmer Green common bus stop where the old bin has been burnt. – Agreed. **ACTION – PO to be raised.**
- iii. Quote from Chesham Town Council to cut back dirt and debris down the service road at the side of the Sensory Garden in Holmer Green (off Earl Howe Road to the rear of Ridings Cottages). Agreed – **ACTION – PO to be raised.**
- iv. Quote from Chesham Town Council to remove old MVAS post at Little Kingshill. Agreed. **ACTION – PO to be raised.**
- v. Quote from Chesham Town Council to relocate MVAS pole at Little Missenden. Agreed. **ACTION – PO to be raised.**

129.08.21 Rossetti Hall

- i. Lighting – An application for funding from the Community Board is to be made for this.
- ii. Enlarging or replacing the brick garage or additional structure to improve storage. Councillor S Baker would like to erect a shed/ store room outside the exit door in the kitchen area for the storage of any chairs and tables not in use. Agreed. **ACTION – Councillor Baker will make enquiries as to whether planning permission will be necessary for the erection of a shed/store room.**
- iii. Redecoration – One quote has been received for the redecoration of the hall. It was agreed by all parties that the dado rail, door and window frames and skirting board (where applicable) should be white. Further quotes are being sought. **ACTION – Councillor S Baker will contact decorators to obtain quotes.**

130.08.21 Youth Matters

Community Board Support for LMPC/HGSA/HGYC – Councillor Fallon

Councillor Fallon asked if Thames Valley Police, HG Sports Association, HG Senior School, HG Youth Club, HG Village Society and LMPC could work together to provide something for the local youths. Councillor Burke suggested also speaking to Hazlemere PC and possibly being able to work with them on something like a Youth Street Worker. An application for funding could be made to ...(?). This must be agreed this year to secure funding. LMPC councillors agreed to support. **ACTION – Councillor Fallon will make investigations and contact with the necessary organisations.**

131.08.21 Allotments

- i. Dogs being allowed onto allotments – after some discussion it was decided that dog walkers should not be allowed on allotment sites. However, provided they are on leads and not causing any sort of nuisance, dogs of allotment holders would be permitted.
- ii. Hosepipe use. To be revisited.
- iii. Gates at Earl Howe Road/Hogg Lane allotments
 - a) Quote from Chesham Town Council to replace gate at Earl Howe Road end of allotments. It was agreed that the gate should be replaced with two gates, offset and the unstable gate post should be re-set. It was decided that the option for an extension to the top of the gate should not be taken up. **ACTION PO to be sent.**

- b) Quote from Chesham Town Council to replace the gate at Hogg Lane end of allotments. Councillors agreed that the gate should be replaced with two gates.
ACTION – PO to be raised.

- iv. Debris and trees at Beech Tree Road allotments
 - a) Quote from Chesham Town Council to cut back large overhanging trees and clear rubbish. Councillors agreed that tree work should take place and rubbish should be cleared. All rubbish is to be collected on one plot just inside the gate so that it can be seen how much there is before a decision can be made as to how it is cleared, ie skips, grab loader etc. **ACTION – PO to be raised.**

- v. Little Missenden allotments hedge
 - a) Quote from Chesham Town Council to cut hedge at Little Missenden allotments (overhanging garage service area). It was agreed that the hedge should be cut.
ACTION – PO to be raised.

132.08.21 Ward Reports and Updates

- i. **Holmer Green** – Councillor S Baker said that Holmer Green Gardens are going to spray the weeds in the garden again. He has asked for confirmation that the spray used will not affect the Bumble Bees and has been informed that it will not.
- ii. **Hyde Heath** – Councillor Burke reported that he has received some complaints about noise from the public house on Hyde Heath common who are hosting music evenings. This is not a Parish Council matter but one for Buckinghamshire Council.
- iii. **Little Kingshill** – Councillor Breed has attempted to contact Little Kingshill Village Society with regard to various matters and has been informed that really it has almost ceased to operate. It is now more of a messaging service than anything else. He has attempted to contact other people ie. The Baptist Church, Village Hall etc. but has not had any response as yet.
- iv. **Little Missenden** – Nothing to report.

133.08.21 Items for Next Agenda

Hosepipe use at the allotments.

Councillor Burke closed the meeting at 9.25pm

Dates of next Meetings: **Full Council Planning (incorporating Hyde Heath Open meeting):**
 Monday, 6 September 2021
Full Council: Monday, 20 September 2021

Signed as an accurate record of this meeting: -----
Councillor S Burke (Chairman)

Date: -----