



All correspondence should
be addressed to:
The Clerk to the Council

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NOTICE OF PARISH COUNCIL MEETING

I hereby give Notice that a Meeting of Little Missenden Parish Council will be held on
19th April 2021 at 7:30pm *via Zoom*

Little Missenden Parish Council (LMPC) is inviting you to a scheduled Zoom meeting.
<https://us02web.zoom.us/j/88053158110?pwd=Mkp3WGFiakswenRpQzhDZDIPNVRxUT09>
Meeting ID: 880 5315 8110 Passcode: 973084

All members of the Council are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder. (*Residents of the Parish, and the press, are entitled to be at the meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by Resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose*).

Helen Hogan

Helen Hogan Clerk to the Council

Dated 12th April 2021

AGENDA

55.04.21 Public Forum

(Subject to the approval of the Chairman, Members of the Public will have the opportunity to ask questions relating to matters of community interest, which fall within the responsibility of the Parish Council). **15 minutes are allocated for this section.**

56.04.21 To receive Apologies from Councillors for non-attendance.

57.04.21 To receive declarations of interest relating to this meeting.

(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed).

58.04.21 To receive and approve the previous Council Meeting Minutes of 15th March 2021.

59.04.21 To update the Actions Schedule.

60.04.21 To receive and note reports from Unitary Councillors.

43.03.21. Chairman's Report – Councillor S. Burke – not resolved at March Meeting

- ii. Funding application for safety project in Little Missenden – acknowledgement received, will go before the Board for consideration and LMPC will be advised of the outcome.
- vii. b) – Quote for overhanging trees and beyond fence adjacent to access road for garages next to Earl Howe Road Allotments.
- vii. c) Brambles and trees facing Earl Howe Road – quote for removal.

61.04.21. Chairman's Report – Councillor S. Burke

- i. HS2 update and weekend closure of the A413.
- ii. By-Election.
- iii. May Elections – retiring Councillors and recruiting replacements.
- iv. Land owned by LMPC.
- v. Private and confidential section.
- vi. Future meetings protocol.

Individual Committee Reports

62.04.21. the Chair of Planning – Councillor S. Baker

a)	Land at Grooms Cottage, Penfold Lane, Little Missenden, Buckinghamshire, HP7 0QU Reference: Application for permission in principle for 1 dwelling with associated vehicular access. Date validated: PL/21/1280/PIP Consultation expiry date: 6th April 2021 Date received by LMPC: Wed 28 Apr 2021 Determination date:
b)	2 School Close, Holmer Green, High Wycombe, Buckinghamshire, HP15 6SR Single storey front extension with new pitched roof above porch and garage Reference: PL/21/1123/FA Date validated: 29th March 2021 Consultation expiry date: Wed 28 Apr 2021 Date received by LMPC: Determination date:
c)	Model Railway Site, Dormer Lane, Holmer Green, Buckinghamshire, 2 floodlit padel tennis courts with associated fencing Reference: PL/21/1134/FA Date validated: 31st March 2021 Consultation expiry date: Wed 28 Apr 2021

Date received by LMPC:
Determination date:

d) **24 Forge Close, Holmer Green, High Wycombe, Buckinghamshire, HP15 6PY**
Single storey front extension
Reference: PL/21/1167/FA
Date validated: 23rd March 2021
Consultation expiry date: **Wed 28 Apr 2021**
Date received by LMPC:
Determination date:

e) 44 Brays Meadow Hyde Heath Amersham Bucks HP6 5RY
Certificate of lawfulness for proposed vehicular access
Reference: PL/21/1142/SA
Date validated: 9 April 2021
Consultation expiry date: NOT AVAILABLE
Date received by LMPC:
Determination date:

63.04.21 the Chair of Finance – Councillor D Hill

- i. Agree monthly cheque payments.
- ii. Year end and AGAR.

46.03.21 the Chair of Open Spaces – Councillor S. Burke – not resolved at March Meeting

- i. Footpath in Little Kingshill.

64.04.21 the Chair of Open Spaces – Councillor S. Burke

- i. Assistant Clerk's feedback from first play area inspections.
- ii. Installation of posts along edge of Meadow Cottages Play Area.
- iii. No dog signs for play areas.

65.04.21 Clerk's Report

- i. Thank you letter received from Christ Church in Holmer Green for £300.00 donation towards upkeep of burial area within church grounds.
- ii. Letter of condolence sent on behalf of LMPC regarding Dame Cheryl Gillan.
- iii. Ring doorbell at rear of building - £24.99 paid using LMPC debit card for access to recordings for security.
- iv. Stationery Order – Clerk £48.11
- v. Chains to enhance security at Earl Howe Road and Beech Tree Road allotments ordered using own debit card ££51.96 – will claim back on expenses.
- vi. Window repair – Holmer Green Double Glazing – free of charge.
- vii. Wilmott Dixon Construction, Watchet Lane, site visits welcomed.

- viii. Book of condolence ordered along with additional sheets £36.94 – Clerk’s personal debit card – to claim back on expenses.
- ix. Letter of condolence to the Queen on the passing of the Duke of Edinburgh.

48.03.21 Rossetti Hall – not resolved at March Meeting

- i. Flooring quotes.
- ii. Curtain quotes.
- iii. Re-decoration quotes.
- iv. Barrier installation costs.

66.04.21 Rossetti Hall

- i. Suggested hire costs to be approved.
- ii. Rates – payable from July at a reduced rate– no income for Hall since March 2020.

49.03.21 Councillors Items for Discussion and, where necessary, approval – not resolved at March Meeting

- i. Mobile phone for staff who are regularly out on-site visits – pay as you go costs to be presented in addition to monthly contract.

67.04.21 Councillors Items for Discussion and, where necessary, approval.

- i. Tree planting request for 25% of the grassy area were given over to trees (1,000 trees to be planted).
- ii. Upgrade to security to ensure compliance with new regulations – Clerk.
- iii. Quote from Window Flowers for planters and hanging baskets at Holmer Green shopping centre.
- iv. Agree protocols for LMPC in the event of the death in the Royal Family – this has been requested on behalf of Buckinghamshire’s new Lord-Lieutenant, The Countess Howe to ensure that LMPC plans are in line with others.
- v. Order for MVAS batteries – none in stock anywhere at present – order now at £295.00 each and be added to a wait list or defer.
- vi. Installation of posts along edge of Meadow Cottages Play
- vii. No dog signs for play areas.
- viii. Gulley clearing.
- ix. Holmer Green Open Meeting 10th May. *Virtual meetings currently no longer allowed after 7th May 2021.*
- x. Quote for replacement equipment part at Holmer Green Play Area.
- xi. Re-opening of Rossetti Hall for hire.

68.04.21 Youth Matters

69.04.21 Community Boards

70.04.21 Allotments – Assistant Clerk L. Lusby.

53.03.21 Ward Reports and Updates - not resolved March

- i. Holmer Green – access protection white lines to prevent parking at the play area opposite the public house and junction of Sheepcote Dell Road. Costs are not available unless LMPC pay for one at standard length and then ask for it to be extended by a particular length and additional cost will be given, unable to gain cost any other way. Cost is £110.00 for standard length.
- ii. Hyde Heath – request from HHVS for funding support from LMPC to purchase MVAS units to prevent speeding and increase safety for school children in the village.

71.04.21 Ward Reports and Updates

- i. Holmer Green
 - a) Metal detection at The Old Skate Park and Holmer Green Common
 - b) Sensory Garden Project
- ii. Hyde Heath
- iii. Little Kingshill
- iv. Little Missenden

72.04.21 Items for Next Agenda - Clerk to note

Dates of next Meetings

Planning: 10th May 2021 at 7:30pm.

Holmer Green Open Meeting: 10th May 2021 at 8:00 pm

Council: Annual Parish Meeting 17th May 2021 at 7:30 pm followed by **Parish Council Meeting**

All dates are available on our website www.littlemissendenpc.co.uk