



All correspondence should  
be addressed to:  
The Clerk to the Council

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### NOTICE OF PARISH COUNCIL MEETING

I hereby give Notice that a Meeting of Little Missenden Parish Council will be held on  
**18<sup>th</sup> January 2021 at 7:30pm via Zoom**

<https://us02web.zoom.us/j/81716263272> Meeting ID: 817 1626 3272

All members of the Council are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder. (*Residents of the Parish, and the press, are entitled to be at the meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by Resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.*)

Helen Hogan

Helen Hogan Clerk to the Council

Dated 5<sup>th</sup> January 2021

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### AGENDA

#### **1.01.21 Public Forum**

(Subject to the approval of the Chairman, Members of the Public will have the opportunity to ask questions relating to matters of community interest, which fall within the responsibility of the Parish Council). **15 minutes are allocated for this section.**

#### **2.01.21 To receive Apologies from Councillors for non-attendance.**

#### **3.01.21 To receive declarations of interest relating to this meeting.**

(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed).

#### **4.01.21 To receive and approve the previous Council Meeting Minutes of 14<sup>th</sup> December 2020.**

#### **5. 01.21 To update the Actions Schedule.**

**6.01.21 To receive and note reports from Unitary Councillors.**

**7.01.21. Chairman's Report – Councillor S. Burke**

**HS2 report**

- i. LM vent shaft planning applications. – access and roundabout
- ii. Chesham vent shaft
- iii. Buckinghamshire Council and the democratic process
- iv. Working with the Lee and Gt Missenden councils
- v. Funding applications for safety project in Little Missenden

**Individual Committee Reports**

**8.01.21. the Chair of Planning – Councillor S. Baker – see separate agenda for Planning**

**9.01.21 the Chair of Finance – Councillors D Hill**

- i. Agree monthly cheque payments
- ii. Budget review expenditure v budget
- iii. Pension contributions
- iv. HGSA payments for rent

**10.01.21 the Chair of Open Spaces – Councillor S. Burke**

- i. Annual Tree Survey
- ii. Bench ordered for Holmer Green Play Area – within budget agreed
- iii. Grass and Hedge cutting contracts.
- iv. Removal of bench at Hyde Heath – quote for approval
- v. Cctv at Holmer Green Play Area - additional quote received

**11.01.21 Clerk's Report**

- i. Correspondence: Letter from Little Missenden Church thanking LMPC for a donation towards the upkeep of graves.

- ii. Stationery order.
- iii. Boiler repair – new pump installed.
- iv. Email of thanks received from Chesham Town Council for continuation of grass cutting contract after initial 12-month period.
- vi. Hyde Heath dropped kerb project.
- vii. Bench for HG construction cost – sent flat packed.

**12.01.21 Rossetti Hall**

- i. Recycling bin and location.
- ii. LMPC funding the cost of the bin
- iii. Ring camera

**13.01.21 Councillors Items for Discussion and, where necessary, approval.**

- i. Memorial Garden – quotes received
- ii. Play area inspections – outsourcing – quotes received
- iii. Draft Equality and Diversity Policy for approval
- iv. Draft Safeguarding Policy for approval
- v. MVAS movements contract
- vi. Donation in memory of Lucy Coppin, Internal Auditor for LMPC. Amount to be agreed and Charity – British Heart Foundation or Cancer Research.
- vii. Sensory Garden in Holmer Green – HGVS proposal

**14.01.21 Youth Matters**

**15.01.21 Community Boards**

**16.01.21 Allotments** – Assistant Clerk L. Lusby.

- i. Quote for the new post at HH
- ii. Allotment agreement – changes

**17.01.21 Ward Reports and Updates**

- i. Holmer Green
- ii. Hyde Heath
- iii. Little Kingshill
- iv. Little Missenden

**18.01.21 Items for Next Agenda** - Clerk to note

***Dates of next Meetings***

**Planning:** 1<sup>st</sup> February 2021 commencing 7:30pm.

**Council:** 15<sup>th</sup> February 2021 commencing 7:30pm.