



All correspondence should
be addressed to:
The Clerk to the Council

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NOTICE OF PARISH COUNCIL MEETING

I hereby give Notice that a Meeting of Little Missenden Parish Council will be held on
15th March 2021 at 7:30pm via Zoom

<https://us02web.zoom.us/j/84044236853?pwd=eWNiaXpKcWJkdFF0M0NFs2FIZFhsZz09>

Meeting ID: 840 4423 6853

Passcode: 191683

All members of the Council are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder. (*Residents of the Parish, and the press, are entitled to be at the meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by Resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose*).

Helen Hogan

Helen Hogan Clerk to the Council

Dated 9th March 2021

AGENDA

37.03.21 Public Forum

(Subject to the approval of the Chairman, Members of the Public will have the opportunity to ask questions relating to matters of community interest, which fall within the responsibility of the Parish Council). **15 minutes are allocated for this section.**

38.03.21 To receive Apologies from Councillors for non-attendance.

39.03.21 To receive declarations of interest relating to this meeting.

(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed).

40.03.21 To receive and approve the previous Council Meeting Minutes of 15th February 2021.

41.03.21 To update the Actions Schedule.

42.03.21 To receive and note reports from Unitary Councillors.

43.03.21. Chairman's Report – Councillor S. Burke

- i. HS2 update.
- ii. Funding applications for safety project in Little Missenden.
- iii. Holmer Green Sports Association lease – update.
- iv. Renewal of Andrew Silley authority letter.
- v. Third member of staff.
- vi. Neighbourhood Plan.
- vii. Sensory garden update
 - a) Boundary fence
 - b) Access road to the garages – trees overhanging and beyond fence
 - c) Brambles and trees facing Earl Howe Road
 - d) Skip and fly tipping
 - e) Agreed height of hedge.
 - f) Agreed the land be returned with grass, footpaths and trees.

Individual Committee Reports

44.03.21. the Chair of Planning – Councillor S. Baker

Comments due by 17th March 2021.

i. Reference: PL/21/0619/FA

Application type: Full Planning Permission

Location: 6 Meadow Way, Hyde Heath, Amersham, Buckinghamshire, HP6 5RX

Proposal: Demolition of existing outbuilding, proposed new summer house outbuilding

ii. Reference: PL/21/0624/FA

Application type: Full Planning Permission

Location: 21 Orchard Way, Holmer Green, Buckinghamshire, HP15 6RF, Proposal: Single storey front extension, increase in hardstanding area and installation of bi-fold door to rear.

45.03.21 the Chair of Finance – Councillor D Hill

- i. Agree monthly cheque payments.
- ii. HGSA payment for rent.
- iii. Conclusion of Audit 2019-20 – items addressed for future.
- iv. Purchase of MVAS units – 30% deposit required.
- v. Planning budget – legal.
- vi. Scribe Annual Accounts Package – renewal.
- vii. Budget review.

46.03.21 the Chair of Open Spaces – Councillor S. Burke

- i. Footpath in Little Kingshill.
- ii. Fence inside Little Missenden play area – budget.
- iii. Fencing at Holmer Green Pond area – quotes to consider.
- iv. Playgrounds inspections.
- v. Toolkit and accessories for inspections.

47.03.21 Clerk's Report

- i. Election packs now available and Important dates for the elections.
- ii. Webcam ordered for office use.
- iii. Transport for Bucks meeting.
- iv. Great Missenden Parish Council – letter of thanks.
- v. Collection of rubbish from public waste bins.

48.03.21 Rossetti Hall

- i. Flooring quotes.
- ii. Curtain quotes.
- iii. Re-decoration quotes.
- iv. Barrier installation costs.
- v. Insurance.

31.02.21.iv Councillors Items for Discussion and, where necessary, approval – not resolved at January meeting.

- iv. Change of banking provider – Unity Trust Bank <https://www.unity.co.uk/>, Reliance and Metro Banks.

49.03.21 Councillors Items for Discussion and, where necessary, approval

- i. Mobile phone for staff who are regularly out at on-site visits - £8.99 pcm.
- ii. Waste bin at Beech Tree Road, Holmer Green- near VPA – new site to prevent dog waste littering.
- iii. Memorial bench at Holmer Green Common – wording to be approved and purchase.
- iv. Approval for use of Holmer Green Common for funfair – arrive 10th – 14th April - two weeks.
- v. Quote for new plastic water butts at Little Missenden allotments.
- vi. Memorial bench at Hyde Heath Common for Rayners Care Home at Brays Green Lane location – wording to be approved and purchase.
- vii. Quote for upkeep work at Brays Green Lane, Hyde Heath.
- viii. Parish Piece – LMPC adoption of pathway.

50.03.21 Youth Matters

51.03.21 Community Boards

52.03.21 Allotments – Assistant Clerk L. Lusby.

- i. Signs 'No Public Right of Way' for allotments sites at Earl Howe Road and Beech Tree Road
in Holmer Green and Brays Green Lane in Hyde Heath.
- ii. Quote for 'No public right of way' signs installation of.
- iii. PO Raised for water meter readings at all sites.
- iv. Fence at rear of Hyde Heath allotments
- v. Quote for new plastic water butts at Little Missenden allotments and installation costs.

53.03.21 *Ward Reports and Updates*

- i. Holmer Green – Highways update.
- ii. Hyde Heath
- iii. Little Kingshill
- iv. Little Missenden - possible film location.

54.03.21 *Items for Next Agenda* - Clerk to note

Dates of next Meetings

Planning: 12th April 2021 at 7:30pm.

Council: 19th April 2021 at 7:30pm

All dates are available on our website www.littlemissendenpc.co.uk