



All correspondence should
be addressed to:
The Clerk to the Council

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NOTICE OF PARISH COUNCIL MEETING

I hereby give Notice that a Meeting of Little Missenden Parish Council will be held on
15th February 2021 at 7:30pm *via Zoom*

<https://us02web.zoom.us/j/83418040439?pwd=dUFzQklGek0zckQyQ3JqOTVWeDN1dz09>

Meeting ID: 834 1804 0439 Passcode: 693510

All members of the Council are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder. (*Residents of the Parish, and the press, are entitled to be at the meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by Resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.*)

Helen Hogan

Helen Hogan Clerk to the Council

Dated 8th February 2021

AGENDA

19.02.21 Public Forum

(Subject to the approval of the Chairman, Members of the Public will have the opportunity to ask questions relating to matters of community interest, which fall within the responsibility of the Parish Council). **15 minutes are allocated for this section.**

20.02.21 To receive Apologies from Councillors for non-attendance.

21.02.21 To receive declarations of interest relating to this meeting.

(*Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed.*)

22.02.21 To receive and approve the previous Council Meeting Minutes of 18th January 2021.

23.02.21 To update the Actions Schedule.

24.02.21 To receive and note reports from Unitary Councillors.

25.02.21. Chairman’s Report – Councillor S. Burke

- i. LM vent shaft planning applications – access and roundabout.
- ii. Chesham vent shaft.
- iii. Funding applications for safety project in Little Missenden.
- iv. Parish Charter – Council response required by Buckinghamshire Council.
- v. Transport for Bucks meeting.
- vi. Purchasing MVAS units.

Individual Committee Reports

26.02.21. the Chair of Planning – Councillor S. Baker

- i. Name for new development at rear of Watchet Lane, Holmer Green to be agreed and confirmed to Buckinghamshire Council and Beeks Building Contractors.
- ii. Neighbourhood Plan proposal presented to LMPC by Hazlemere Parish Council on 1st February 2021.
- iii. Closure of footpath alongside Holmer Green Senior School.
- iv. **38 Watchet Lane, Holmer Green, Bucks HP15 6UG** – two storey side extension and single storey rear extension following demolition of garage (alternative scheme to PL/20/1197/FA).

Reference	PL/21/0309/FA
Date Validated	1 st February 2021
Consultation Expiry Date	25 th February 2021
Date Received by LMPC	5 th February 2021
Determination date	29 th March 2021

- v. **Sandor, 15 Earl Howe Road, Homer Green, Bucks HP15 6PU** - Hipped roof to front dormer, enlargement of rear dormer, alterations to roof of existing rear extensions including addition of 2 roof lanterns, changes to doors and windows, alterations to chimney and render to existing brickwork.

Reference	PL/21/0245/FA
Date Validated	1 st February 2021
Consultation Expiry Date	24 th February 2021
Date Received by LMPC	4 th February 2021
Determination Date	29 th March 2021

27.02.21 the Chair of Finance – Councillor D Hill

- i. Agree monthly cheque payments.
- ii. HGSA payments for rent.
- iii. Precept request – sent in by deadline.
- iv. Conclusion of Audit – items addressed for future.
- v. Appointment of internal auditor.
- vi. Appointment of Total Tax Accountants.
- vii. Chairman’s allowance.

28.02.21 the Chair of Open Spaces – Councillor S. Burke

- i. Peek and Seek at Little Kingshill play area
- ii. Play area inspections – outsourcing or in-house. To be discussed and a decision made.

29.02.21 Clerk’s Report

- i. Hyde Heath Access Protection Markings – PO raised.
- ii. 2021 Elections.
- iii. Hyde Heath Village Society – donation received to road safety at Hyde Heath Infant School site.
- iv. Emergency street light repairs December 2020.
- v. Quotation for emergency works on street light column at Holmer Place.
- vi. Request from Christ Church, Holmer Green for donation towards upkeep of graveyard.
- vii. PO raised – install new rope on Spiders Web play area equipment at Holmer Green.
- viii. Email of thanks from Rayners Nursing Home for installing the bench they donated at Hyde Heath Common.
- ix. Boiler breakdown – emergency repair 08.02.21.

30.02.21 Rossetti Hall

- i. Holmer Green Village Society – gardening group – offer to plant by stone and grass verge at front of Rossetti Hall.
- ii. Flooring replacement.
- iii. Boiler service – quotes received; approval required.

13.01.21 Councillors Items for Discussion and, where necessary, approval – not resolved at January meeting.

- i. Memorial Garden – quotes received for tree work.
- ii. Play area inspections – outsourcing – quotes received – only one quote received in time for last meeting. Possibility of doing in house to be discussed and a decision made.

31.02.21 Councillors Items for Discussion and, where necessary, approval

- i. Sensory Garden Tenancy Agreement with Holmer Green Village Society.
- ii. MVAS Unit – quote for new batters £250.00 per battery plus P&P.
- iii. Local Authority Membership of National Allotment Society.
- iv. Change of banking provider – Unity Trust Bank <https://www.unity.co.uk/>

32.02.21 Youth Matters

33.02.21 Community Boards

34.02.21 Allotments – Assistant Clerk L. Lusby.

- i. Quote for works at Beech Tree Road allotments for approval – quotes higher than budgeted for at previous meeting.
- ii. ASB at Earl Howe Road site.

35.01.21 Ward Reports and Updates

- i. Holmer Green – Memorial Bench request at Holmer Green – Councillor Spiller.
- ii. Hyde Heath
- iii. Little Kingshill
- iv. Little Missenden

36.01.21 Items for Next Agenda - Clerk to note

Dates of next Meetings

Planning: 1st March 2021 commencing 7:30pm.

Little Missenden Ward Open Meeting: 1st March 2021 commencing 8:00 pm.

Council: 15th March 2021 commencing 7:30pm.