

# *Little Missenden Parish Council*

**All correspondence should  
be addressed to:  
The Clerk to the Council**

*Council Office,  
38 New Pond Road,  
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Bucks.HP15 6SU*

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## **NOTICE OF PARISH COUNCIL MEETING**

**I hereby give Notice that a Meeting of Little Missenden Parish  
will be held in**

**The Council Chamber, Rossetti Hall at the above address  
on Monday 22<sup>nd</sup> May commencing at 7.30 pm**

**All members of the Council are hereby summoned to attend for the business of  
considering and resolving upon matters as set out hereunder.**

*(Residents of the Parish, and the press, are entitled to be at the meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by Resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose)*

**Dated: 16<sup>th</sup> May 2017**

**Chris Summers  
Clerk to the Council**

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# AGENDA

1. Public Forum.

*(Subject to the approval of the Chairman, Members of the Public will have the opportunity to ask questions relating to matters of community interest, which fall within the responsibility of the Parish Council).*

2. To receive Apologies from Councillors for non-attendance.

3. To receive declarations of interest relating to this meeting.

*(Under Sections 30(3) and 235(2) of the Localism Act 2011, Councillors are required to register their Disclosable Pecuniary Interests in the Register maintained by the Monitoring Officer of the District Council. The Council's Code of Conduct also requests Councillors to declare these where they relate to any item of business to be discussed)*

4. To approve Council Meeting Minutes of 24<sup>th</sup> April 2017.

**Attached**

5. To update the Actions Schedule

**Attached**

6. To receive and note reports from County Councillors.

7. To receive and note reports from District Councillors

**8. Chairman's Report**

To receive a proposal on staff appraisals

**Attached**

**9. Individual Committee Reports**

i) **The Chairman of Planning**

Planning Committee Minutes of 8<sup>th</sup> May 2017  
Current Planning Applications for comment

**None  
Attached**

ii) **The Chairman of Finance**

To receive the bank reconciliation for April  
To receive income and expenditure for April  
To receive Internal Auditors report  
To receive Annual Governance report  
To receive £2,000 payment from Little Missenden C of E School for LAF project

**Attached  
Attached  
Attached  
Attached**

iii) **The Chairman of Open Spaces.**

To receive a report and policy document on Play Area Inspections

**Attached**

**10. Clerk's Report**

To receive and vote on Nomination of Officers  
To receive thank you letter from Little Missenden CE Infant School  
To receive thank you letter from Little Kingshill Baptist Church  
To receive a request from a Holmer Green resident regarding the Pond.  
To receive a quotation for plaques for the Queens Trees

**Attached  
Attached  
Attached  
Attached**

**11. Councillor's items for discussion**

To receive a report from Councillor Fallon regarding Dragon Surgery.  
To receive a quotation regarding Baskets and Planters in Holmer Green

**Attached  
Attached**

12. **Rossetti Hall**

To receive a request from Rossetti Hall Committee for Council to re-hang Chamber door and refit burglar alarm contacts

**Attached**

13. **Youth matters**

None

14. **Local Area Forum**

None

15. Dates of next Meetings.

**Planning:** Monday 5<sup>th</sup> June commencing 7.30pm in the Council Chamber, Rossetti hall.

**Council:** Monday 19<sup>th</sup> June 2017 commencing 7.30pm in Rossetti Hall.