



**Little Missenden Parish Council  
Minutes of a Council Meeting held on 20<sup>th</sup> March 2017  
At Rossetti Hall, Holmer Green.**

The Meeting commenced at 7.30pm

**Attendees:**

Cllr. Mr. J. Dominy-in the Chair

Cllrs. Geraghty: Giles: Rawbone: Spiller: Marzouk: Whitten: Fallon: Vigart and Burke

County Cllr. Birchley, District Cllr. Smith, Council Leader CDC. Isobel Darby

**Apologies:** Apologies were received from Cllrs: Werbiski & Baker.

**3.17.1 Public Discussion**

None

**3.17.2 Declarations of Interest**

None

**3.17.3 Minutes of Last Meeting**

The Minutes of the Extra ordinary Council Meeting held on 9<sup>th</sup> February 2017 and the Minutes of the Council meeting held on 20<sup>th</sup> February 2017 were confirmed and signed as a true record.

**3.17.4 County Councillors' Report**

Cllr. Birchley reported that the repair of pot holes in Hyde Heath has progressed very well and thanked Cllrs. Burke and Baker for their work in getting the PVAS installed.

**3.17.5 District Councillors' Report**

Cllr. Smith advised that the Green Belt review was being held on 22<sup>nd</sup> March. Cllr. Darby advised that Small Business rates relief is available for business with a rateable value of less than £12,000 p.a.

**3.17.6 Matters Arising**

None

		<b><u>Action by:</u></b>
<b>3.17.7</b>	<b>Chairman's Report</b>	
<b>i)</b>	The Chairman thanked his fellow Cllrs. for all their hard work over the last few months in the absence of a Clerk. He also expressed his sincere thanks to Ken Williams for all his work as Acting Clerk.	

<b>ii)</b>	The Chairman asked Cllr Whitten to thank her husband most sincerely for his artistic portrait of Lady Rossetti which now hangs in the Council Chamber.	
<b>iii)</b>	The Chairman reported that he had recently attended two external meetings representing LMPC being the LAF (see report item 3.17.17) and the CDC Liaison Meeting with the Town and Parish Chairmen (which was informative).	
<b>3.17.8</b>	<b>Action List</b>	
<b>i)</b>	Action list to be updated	<b>Clerk</b>
<b>3.17.9</b>	<b>Planning</b>	
<b>i)</b>	The Applications listed in Attachment 1 were considered and the indicated views of the Members recorded.	
<b>ii)</b>	There were no objections to: CH/2017/0205/FA, CH/2017/0374/FA	
<b>iii)</b>	It was agreed to object to CH/2017/0324/FA on the grounds that the plans are inaccurate and misleading.	<b>Clerk</b>
<b>iv)</b>	It was agreed to object to CH/2017/2293/OA on the grounds that access is unsuitable, as already pointed out by Highways. The school Business Manager is to be invited to meet LMPC to discuss these concerns.	<b>Clerk</b>
<b>3.17.10</b>	<b>Finance and General Purposes</b>	
<b>i)</b>	The current expenditure for March was reviewed and approved (Attachment 2).	
<b>ii)</b>	The Draft Budget for 2017-2018 was reviewed and approved.	
<b>iii)</b>	It was <b>Agreed</b> to move to an income and expenditure accounting system from 2016/2017.	
<b>iv)</b>	Changes to the Council's Financial Regulations were <b>Approved</b>	<b>Clerk</b>
<b>v)</b>	It was <b>Agreed</b> to purchase the Scribe Accounting Package for an annual licence fee of £350	<b>Clerk</b>
<b>vi)</b>	Current Direct Debit Payments were reported and noted.	
<b>vii)</b>	It was <b>Agreed</b> to appoint Mrs Lucy Coppin as Internal Auditor for 2016/2017 and to write to Mr Trigg to thank him for all his past work.	<b>Clerk</b>
<b>viii)</b>	It was <b>Agreed</b> to write to the bank to amend current bank practice of "topping" up the account automatically and to transfer £15,000 to the Current Account to simplify bank reconciliation.	<b>Clerk</b>
<b>ix)</b>	It was <b>Agreed</b> to allow the Clerk to investigate potential electric providers to find best prices.	<b>Clerk</b>
<b>x)</b>	It was <b>agreed in principle</b> to approach HS2 for Community Funding regarding a cycle way. Further discussion needed in April	<b>Cllr. Giles</b>

<b>xi)</b>	It was <b>Agreed</b> to make a donation of £240 to Little Kingshill Baptist Church towards graveyard maintenance.	<b>Clerk</b>
<b>3.17.11 Open Spaces</b>		
<b>i)</b>	It was <b>Agreed</b> to award Chesham Town Council with the Grass Cutting Tender for 2017/2018.	<b>Clerk</b>
<b>ii)</b>	It was <b>Agreed</b> to place and order with TGS for £70 to repair the gap in the fence by Holmer Green Bus Stop.	<b>Clerk</b>
<b>iii)</b>	It was <b>Agreed</b> to place an order with TGS for £295 to clean and repaint the fence around Holmer Green Pond.	<b>Clerk</b>
<b>iv)</b>	It was <b>Agreed</b> that all Cllrs. write to the Clerk with any specific points needing amending on Draft Allotment Agreement.	<b>All Cllrs. Clerk</b>
<b>iii)</b>	It was <b>Agreed</b> to place an order with TGS for £1142.50 to clear waste from Little Missenden Play Area in April.	<b>Clerk</b>
<b>iv)</b>	It was <b>Agreed</b> to place an order with Wicksteed as per quote number 17/17022017/ASMQ1 for a High Pedestal Slide at £7,775.00.	<b>Clerk</b>
<b>v)</b>	It was <b>Agreed</b> that Open Spaces would make recommendations to the Clerk, regarding weekly play area inspections.	<b>Cllr. Spiller</b>
<b>vi)</b>	It was <b>Agreed</b> to place an order with Ridgeway Woodlands for £180.00 to cut back over hanging branches at The Poppy Garden in Holmer Green.	<b>Clerk</b>
<b>vii)</b>	It was <b>Accepted</b> that youth football teams can continue to use Holmer Green Common for training provided no damage is being caused to the Common.	
<b>3.17.12 Clerk's Report</b>		
<b>i)</b>	It was <b>Agreed</b> that a Handyman can be used to carry out some of the Parish maintenance at £150 per day, plus materials, rather than obtaining quotes for numerous small works. Clerk to keep list of any works carried out.	<b>Clerk</b>
<b>ii)</b>	It was <b>Agreed</b> to cease maintaining the LAT list.	
<b>iii)</b>	It was <b>Agreed</b> to approach Affinity Water to seek grant funding for play equipment at Little Kingshill	<b>Clerk</b>
<b>3.17.13 Councillor's items for discussion</b>		
<b>i)</b>	A request from Cllr. Marzouk for funding for Litter notices and leaflets was <b>Refused</b>	
<b>ii)</b>	A request from Cllr. Marzouk to allow decisions to be delegated to Sub Committees was <b>Refused</b>	
<b>iii)</b>	It was <b>Agreed</b> to appoint Oxford IT as supplier for a new LMPC website	<b>Clerk</b>
<b>iv)</b>	It was agreed that a working group, headed by Cllr. Whitten be set up to make recommendations on the new website. Cllrs, Dominy and Fallon agreed to be part of the working group along with the Clerk	<b>Cllr. Whitten/ Clerk</b>
<b>3.17.14 Rossetti Hall</b>		
<b>i)</b>	A report on Rossetti Hall accounts was <b>received</b>	

<b>3.17.15</b>	<b>TfB Issues</b> - None
<b>3.17.16</b>	<b>Youth Matters</b> - None
<b>3.17.17</b>	<b>Local Area Forum Matters</b>
	<p>Cllr Dominy attended a LAF meeting on 8 March 2017 and reported that we had been successful in obtaining funding in the sum of £4,888 with matched funding required of £4,887 in respect of the Advisory 20 mph signage for Hyde Heath Infants School and £4,475 with matched funding of equal amount in respect of pedestrian guard railing for Little Missenden CofE School. The matched funding to be sent to the clerk before he submits the purchase order to TfB. A copy of the TfB LAF update was handed to the clerk. Next meeting Wednesday 14 June 2017 at 5.30 p.m. at Holy Trinity Church Prestwood.</p>
	<b>Dates of next Meetings:</b>
	<p><b>Council Meeting</b> 24<sup>th</sup> April 2017 Commencing at 7.30pm at Rossetti Hall, 28 New Pond Road, Holmer Green</p> <p><b>Planning Meeting</b> 3<sup>rd</sup> April Commencing at 7.30pm at Rossetti Hall, 28 New Pond Road, Holmer Green</p>
	There being no further business the meeting closed at 10.30pm.
	Attachment 1 – List of Planning Applications for March 2017
	Attachment 2 – Expenditure for March 2017
	Signed as an accurate record of the Meeting
	<p>.....</p> <p><b>Cllr. Jeff Dominy</b> <b>Chairman</b></p> <p><b>24<sup>th</sup> April 2017</b></p>

## Attachment 1

**CH/2017/0205/FA** | Installation of 6 antennas and 1 transmission dish to existing pylon and 3 equipment cabinets inside a new compound area with 1.8m high close boarded wooden fence and ancillary works | Hutchison 3G (HP0019) Adjacent Pylon ZL448 Mop End Farm Mop End Lane Mop End Buckinghamshire  
**No Objection**

**CH/2017/0324/FA** | Ground floor side rear extensions | 21 Clementi Avenue Holmer Green High Wycombe Buckinghamshire HP15 6TN  
**Object on the grounds that the plans are inaccurate and misleading. Front elevation shows a second floor extension but there is no proposed second floor plan or reference to it.**

**CH/2017/0374/FA** | Two storey side extension, relocation of entrance door with porch (amendment to planning permission CH/2016/2276/FA to enlarge kitchen area) | Penn Wood House Beamond End Lane Beamond End Buckinghamshire HP7 0QT  
**No Objection**

**CH/2016/2293/OA** | Amendment to Erection of a sports facility building within the grounds of Holmer Green Senior School | Holmer Green Senior School Parish Piece Holmer Green Buckinghamshire HP15 6SP  
**Object on the grounds that access is unsuitable, both during the works and following completion.**