

# **Little Missenden Parish Council**

## **Minutes of Council Meeting**

### **Monday 10<sup>th</sup> January 2011.**

#### **The Meeting Commenced at 7.30pm**

#### **Attendees:**

Cllr. Mr I Harvey - Chairman  
Cllr. Mrs S Geraghty – Vice Chairman and Chairman of Finance  
Cllr. Mr G Feltham – Chairman of Planning  
Cllr. Mr M Cole – Chairman of Allotments and Amenities  
Cllr. Mr L Giles  
Cllr. Mrs C North  
Cllr. Mrs J Yarrow  
Cllr. Mr M Prince  
Cllr. Mr M Kirby  
Cllr Mr S Bonner (part time)

Apologies were received from: Councillors How and Legg.

County Councillor Mrs P Birchley and District Councillors Mrs. J. Burton and Mr R Burns-Green part attended the meeting.

#### **11/01 Public Discussion**

11/01.1 No members of the Public were present.

#### **11/02 Declarations of Interest**

11/02.1 There were no declarations of interested.

#### **11/03 Minutes of Last Meeting**

11/03.1 The Minutes of the Council Meeting held 23<sup>rd</sup> November 2010 were confirmed and signed as a true record.

#### **11/04 Matters Arising**

11/04.1 Actions arising from the meeting of the 23<sup>rd</sup> November 2010 were reviewed and noted.

11/05 **District and County Councillors Report**

- 11/05.1 Cllr J. Burton informed the meeting that agreement had been reached by Chiltern and Wycombe District Councils to share waste services and the tendering process for the service was underway.
- 11/05.2 Cllr P. Birchley informed the meeting that an agreed budget had been published and was now out for consultation.
- 11/05.3 Consultations on HS2 would start in 2-weeks when the documents are published by HS2 Ltd. To enable reasoned responses to the consultation, County and District Councils had set aside funds to engage experts in understanding and responding to the technical and legal aspects of the proposal(s).

11/06 **Chairman's Report**

- 11/06.1 There were many potential implications on the various layers of Local Government with the publication of the Localism Bill. There is a meeting scheduled early February to outline the impact on Parish Councils and what actions may be necessary.
- 11/06.2 The Open Meeting in Hyde Heath would need to be rescheduled due to the unavailability of The Village Hall. It was agreed that the meeting be decoupled from the scheduled Planning Meeting to widen the days when the Village Hall might be available.

11/07 **Parish Council Committee Business**

11/07.1 **Planning** (Cllr. Feltham in the Chair)

- 11/07.1.1 The minutes of the Planning Meeting held 6<sup>th</sup> December 2010 were confirmed and signed as a true record of the meeting.
- 11/07.1.3 Seventeen decision notices had been received since the last Planning Committee meeting.
- 11/07.1.4 The Council DETERMINED that since many of the Planning Documents were stored electronically on either the Chiltern District Council or The Councils systems there would be no need to keep paper copies. The following documents would be retained electronically by The Council -- Application planning List, Planning Notices, Appeal Notices and Appeal Decision Notices. The following document would be available electronically from Chiltern District Council -- Decision Notice and The Council would no longer maintain The Planning Register.

11/07.2 **Finance and General Purposes.** (Cllr. Geraghty in the Chair)

- 11/07.2.1 Expenditure for December 2010 was circulated to Members and since no comments had been received Cllr Geraghty had signed as a true record of expenditure.

11/07.2.2 A request for a donation to set up a fighting fund against development of Open Spaces had been received from the Open Spaces Society. The Council DECLINED the request as it was not for a specific project.

Cllr Bonner joined the meeting.

11/07.2.3 The third quarter financial report was presented and variances to budget noted.

11/07.2.4 The precept for 2011/12 was debated and it was DETERMINED that the level should be set at £70,200.

11/07.2.5 It was DETERMINED that the Bank deposit due to mature at the end of January 2011 should be reinvested for a further 6-months.

11/07.2.6 It was DETERMINED that Grit Bins be placed at the junction of Deep Mill Lane and Windsor Lane in Little Kingshill; and Brays Green Lane and Brays Lane Hyde Heath. Arrangements to be made to have Highways for Bucks survey the sites and identify suitable locations for the bins.

11/07.2.7 A request for a 'simple bus shelter' had been received to be placed opposite Dragons Cottage, Wycombe Road, Holmer Green. It was DETERMINED that the cost be obtained and put before The Council for consideration.

Cllrs Burns-Green and Birchley left the meeting.

11/07.3 **Allotments and Amenities** (Cllr Cole in the chair)

11/07.3.1 Cllr Prince was COMMENDED for removing Graffiti from the Bus Shelter near Holmer Green Pond.

11/07.3.2 A resident reported that the rubbish bin adjacent to the bus shelter at Holmer Green Pond had been thrown into the pond. This had been removed and reinstated next to the bus shelter. Within a day it had been thrown back into the pond. This and other recent incidents of Anti-Social Behaviour were to be reported to the Police.

11/07.3.3 Cllr Yarrow presented the report on the survey of the Allotment site at Little Kingshill. It was DETERMINED that a skip be placed on the site over the Royal Wedding weekend so the accumulated waste materials could be removed.

11/07.3.4 It was DETERMINED that Cllr Cole, with MC Maintenance, would carry out the next quarterly Play Area inspection during January 2011.

11/07.3.5 A resident had reported that two injured ducks were on the Pond in Holmer Green. Cllr. Cole agreed to follow this up if necessary with the RSPCA.

11/07.4 **Local area Forum**

11/07.4.1 Cllr. Feltham REPORTED that at the LAF meeting held 24<sup>th</sup> November 2010 a grant of £3,500 was approved for Chiltern Dial-a-Ride. It was now the responsibility of Dial-a-Ride to liaise with LMPC to realise the funding.

11/07.4.2 The request for a crossing at the end of Toby Lane was still to be costed by Bucks CC. Cllr Feltham had contacted Bucks CC and will raise this at the next LAF meeting.

11/07.4.3 The Village Centre Nursery in Holmer Green had been granted £250 by the LAF.

11/08 **Parish Councillors Reports**

11/08.1 Cllr Feltham REPORTED that the written report on Beamond End Lane produced by Bucks County Council had been sent to the BCC executive responsible for Transport.

11/08.2 Cllr Giles REPORTED that the drain near The Prince of Wales in Little Kingshill was once again blocked.

11/08.3 Cllr Kirby STATED that BCC had made a much better job of clearing the recent snow compared to early in 2010.

11/08.4 Cllr Kirby raised his concern that there was an increase in the incidents of Anti-Social Behaviour in Holmer Green.

11/08.5 Cllr Yarrow reported that the next NAG meeting would be 17<sup>th</sup> February.

11/08.6 Cllr Yarrow stated that The National Census had requested use of The Village Hall in Little Kingshill to provide assistance to local people in completing the Census form and was requesting The Council pay the rental charge for the Hall. It was DETERMINED The Council would not provide the funding.

11/08.7 Cllr Prince was concerned that we may not be getting the level of service expected from the Street Lighting repair contract. The Clerk reported that the level of service was superior to the previous service provider and the recent events with the repairs to a lighting column were not typical.

11/08.8 Cllr Prince raised the need for a Community Contingency Plan as the recent weather had highlighted problems with clearing of snow and ice from pavements.

11/08.9 Cllr Prince asked if the recent events regarding Commercial Signage in Holmer Green had been concluded. He was informed as far as the Parish Council office was concerned it was.

11/08.10 Cllr Bonner raised the subject of potholes in Windsor Lane. Since this is not the responsibility of The Council he was asked to report the matter to Bucks CC either by the online system (links available from The Council's website) or by phone.

There being no further business the meeting closed at 10.30pm

11/09      **Dates of next Meetings.**

11/09.1    The dates for next meetings are:-

Planning Committee

Monday 7<sup>th</sup> February 2011 at 7.30pm

Monday 7<sup>th</sup> March 2011 at 7.30pm

Monday 4<sup>th</sup> April 2011 at 7.30pm

Council

Tuesday 25<sup>th</sup> January 2011 at 7.30pm

Tuesday 22<sup>nd</sup> February 2011 at 7.30pm

Tuesday 22<sup>nd</sup> March 2011 at 7.30pm

Attachment 1 – Expenditure for December 2010

**Signed as an accurate record of the Meeting**

**Cllr. Ian Harvey**  
**Chairman**

**25<sup>th</sup> January 2011**

Little Missenden Parish Council

December 2010

MONTHLY EXPENDITURE

Expenditure Folio No:	Payee	Type of Payment Direct Debit / Cheque	Subject	Nett £.p	VAT £.p	Gross £.p
159A	Bucks County Council	Cheque No: 2504	Return of cheque from BCC	-200.00	0.00	200.00
159B	Bucks County Council	Cheque No: 2515	single tsid - Little Missenden	100.00	0.00	100.00
188	Kingshill Baptist Church	Cheque No: 2516	Donation for use of hall/projector	25.00	0.00	25.00
189	MJ Garden Services	Cheque No: 2516	Grass cutting etc - July	390.00	0.00	390.00
190	MJ Garden Services	Cheque No: 2516	Grass cutting etc - August	425.00	0.00	425.00
191	MJ Garden Services	Cheque No: 2516	Grass cutting etc - September	390.00	0.00	390.00
192	MJ Garden Services	Cheque No: 2517	Grass cutting etc - October	425.00	0.00	425.00
193	Ridgeway Woodlands	Cheque No: 2518	Dead tree removal - HG Common	160.00	28.00	188.00
194	Society of Local Council Clerks	Cheque No: 2519	Membership fee - 2011	118.00	0.00	118.00
195	Oxford IT Solutions	Cheque No: 2520	Website updates	30.00	0.00	30.00
196	MC Maintenance Services	Cheque No: 2521	Various jobs about the Parish	900.00	0.00	900.00
197	E Brill & Sons	Cheque No: 2522	Christmas trees	119.15	20.85	140.00
198	Reg Porter	Cheque No: 2523	Grass / Hedge Cutting	0.00	0.00	-
199	Clerk	Cheque No: 2423	Salary (December)	762.15	0.00	762.15
200	Assistant Clerk	Cheque No: 2424	Salary (December)	441.48	0.00	441.48
201	HM Revenue & Customs	Cheque No: 2425	Tax / NI	384.88	0.00	384.88
202	CDC	Direct Debit	Rates	45.00	0.00	45.00
203	E-on	Direct Debit	Street Lighting Energy	581.06	101.69	682.75
204	B Telecom	Direct Debit	Telephone (7 15429)	40.86	7.14	48.00
205	SEB	Direct Debit	Energy Street Lighting	52.38	2.62	55.00
206	Veolia	Direct Debit	Allotment Water - Hyde Heath	19.51	0.00	19.51
207	Veolia	Direct Debit	Allotment Water - Little Kingshill	45.89	0.00	45.89
208	Veolia	Direct Debit	Allotment Water - Little Missenden	30.42	0.00	30.42
209	Veolia	Direct Debit	Water	9.00	0.00	9.00
210	B Gas	Direct Debit	Gas Energy	38.10	1.90	40.00
211	B Gas	Direct Debit	Service Cover	19.36	0.00	19.36
212	E-on	Direct Debit	Electrical Energy	43.81	2.19	46.00
213	Biffa Waste Services Ltd	Cheque No: 2426	Waste Disposal	18.08	3.16	21.24
<b>TOTAL FOR MONTH</b>				<b>5,414.13</b>	<b>167.55</b>	<b>5,581.68</b>
<b>Brought forward from previous Months Total</b>				<b>51,272.73</b>		<b>55,912.15</b>
<b>TOTAL EXPENDITURE TO DATE</b>				<b>56,686.86</b>		<b>61,493.83</b>

1,630.00

128.35

Accounts certified for payment

Richard Osborne

Clerk to the Council & RFO

21-Dec-10

Accounts agreed for payment

Cllr. Mrs. S Geraghty

Chairman of the Finance Committee

MONTHLY INCOME

Income Folio No:	Received From	Type of payment	Subject	Nett £.p	VAT £.p	Gross £.p
44	John Lewis	Standing Order	Grazing rent	65.00	0.00	65.00
45	Paradigm Housing	Cheque	Donation towards Xmas lighting	200.00		200.00
46	Lloyds Bank	Account adjust. by Bank	Revenue Interest (Instant) - Nov			t.b.a.
47	Lloyds Bank	Account adjust. by Bank	Capital Interest (Business 30 day) - Nov			t.b.a.
<b>TOTAL FOR MONTH</b>						<b>265.00</b>
<b>Brought forward from previous Months Total</b>						<b>81,903.39</b>
<b>TOTAL INCOME TO DATE</b>						<b>82,168.39</b>

INCOME OVER EXPENDITURE

CREDIT

20,674.56

COMMITTED COSTS other than Direct Debits & Contracts

Date	Vendor	Type of Instruction	Subject	Nett £.p	VAT £.p	Gross £.p
02.07.2010	CDC	PO LMPC-011-2010	Dog Waste Bins			t.b.a.
11.11.2010	Ridgeway Woodlands	PO LMPC-016-2010	Trees for HG Common - balance	500.00	87.50	587.50
07.12.2010	Wicksteed Leisure	PO LMPC-019-2010	Play area materials & parts	424.45	74.28	498.73
<b>TOTAL</b>						<b>1,086.23</b>