

Little Missenden Parish Council

Minutes of Council Meeting

Tuesday 19th April 2011.

The Meeting Commenced at 7.30pm

Attendees:

Cllr. Mr I Harvey - Chairman
Cllr. Mrs S Geraghty – Vice Chairman and Chairman of Finance
Cllr. Mr G Feltham – Chairman of Planning
Cllr. Mr M Cole – Chairman of Allotments and Amenities
Cllr. Mr L Giles
Cllr. Mrs C North
Cllr. Mrs J Yarrow
Cllr. Mr M Prince
Cllr. Mr M Kirby

Apologies were received from: Councillors How and Legg.

County Councillor Mr D Schofield and District Councillor Mrs. J. Burton attended the meeting part time.

11/31 **Public Discussion**

11/31.1 No members of the Public attended the meeting.

11/32 **Declarations of Interest**

11/32.1 There were no declarations of interested.

11/33 **Minutes of Last Meeting**

11/33.1 The Minutes of the Council Meeting held on 22nd March 2011 were confirmed and signed as a true record.

11/34 **Matters Arising**

11/34.1 Actions arising from the meeting of the 22nd March 2011 were reviewed and noted.

11/35 **District Councillors Report**

11/35.1 Cllr Schofield informed the meeting that discussions about the entitlement to free school transport are still on-going. He advised the meeting that the County spends £20M per annum on this service

11/35.2 Cllr Burton reported the three District Councils were continuing with plans to combine the positions of three Chief Executives into one role. Chiltern DC was also negotiating a joint waste collection service with Wycombe DC which was expected to commence in October 2012.

Cllr Schofield left the meeting.

11/36 **Chairman's Report**

11/36.1 The Chairman noted that no nomination for the Hyde Heath Ward had been received for the election. It was proposed to co-opt Cllr. North for this position at the next meeting. Mrs R Werbiski (Dutton) had been nominated for election to the Council, Holmer Green Ward. It was understood that she had previously been a Member of this Council.

11/37 **Parish Council Committee Business**

11/37.1 **Planning** (Cllr. Feltham in the Chair)

11/37.1.1 The minutes of the Planning Committee meeting held on 4th April were accepted as a true record of the meeting.

11/32.1.2 Planning Applications listed in Attachment 1 were considered and the indicated recommendations made.

Planning Application CH/2010/0445/FA was deferred. Cllr North agreed to bring further information to the next meeting.

11/32.1.3 No Decision Notices were reviewed and there had been no Appeals or Appeal Decisions.

11/32.2 **Finance and General Purposes.** (Cllr. Geraghty in the Chair)

11/32.2.1 Expenditure for April 2011 was accepted and signed as a true record.

11/32.2.2 The Members **AGREED** that the following grant donations be Made.

Little Missenden Festival – a grant of £300

Little Kingshill Baptist Church – a grant of £250 towards the ground maintenance and the costs incurred in producing the Kingshill newsletter. It was also agreed that the Parish would purchase gravel for the car park.

Connect 4 – This was deferred until the Next full Council meeting to enable Cllr. Prince to obtain further information relating to the organisations ongoing plans to gain funding from other sources.

11/32.2.3 Acknowledgement had been received from Chiltern Dial-a-Ride for the funds secured from the Local Area Forum and Citizens Advice Bureau for the grant provided by the Parish Council.

11/32.2.4 The Members **AGREED** the proposal to permit Holmer Green Sports Association to pay their annual rent by monthly Direct Debit.

11/32.3 **Allotments and Amenities** (*Cllr Cole in the chair*)

11/32.3.1 Allotment rents were being received and untenanted plots being allocated. Beech Tree Road, Little Missenden and Little Kingshill sites were full and Hyde Heath had one vacant plot. Earl Howe Road site had a number of vacant plots and the waiting list only had residents outside of the Parish. It was **AGREED** these plots be offered to those currently on the waiting list.

11/32.3.2 A small leak remains unidentified at Earl Howe Road. It is not serious enough to warrant major work at this stage.

11/32.3.3 Cllr Cole will inspect the play areas on Thursday 28th April. The Clerk suggested that it might be useful for the Assistant Clerk to accompany him.

11/32.3.4 The multi-play equipment at Little Missenden has been reinstated. The seat slats at Little Missenden play area and at Hyde Heath adjacent to the bus stop had been replaced.

11/32.3.5 The tyre swing at Hyde Heath play area had been vandalised and required further investigation to assess the level of damage. The tyre and chains have been removed for safety reasons.

11/32.3.6 There has still been no response to the request to form a committee to maintain the pond in Holmer Green.

11/23.3.7 Cllr. Cole will revisit Mrs Hopkins to discuss further the requested tree surgery.

Cllr. Burton left the meeting

11/32.4 **Local Area Forum**

11/32.4.1 Cllr. Feltham advised that the next meeting of the LAF would take place on Wednesday 20th April in the Memorial Hall, Great Missenden commencing at 7.30pm. Prior to the meeting there will be a half hour open forum with Transport for Bucks.

11/32.4.2 The Transport for Bucks Delegated Budget had been increased to £64K which brought a further £32K to the Forum. The original intention had been to use the funds in an effort to eliminate the flooding in Watchet Lane. However, following correspondence between the Clerk and the Local Area (TfB) Technician it was concluded that re-boring of the existing bore hole and regular maintenance of the gully pots / soak a-ways should eliminate the problem and that funds for this would come from the Transport Budget.

- 11/32.4.3 With funds now becoming available Cllr. Harvey suggested that the ‘grasscrete’ parking hard standing opposite Highmore Cottages, Little Missenden be reconsidered. It was thought that the costs for these works were estimated at £10K.

Cllr. Giles left the meeting at 9.00pm

11/33 **Youth Matters**

- 11/33.1 Matters relating to Connect 4 had been discussed earlier in the meeting

- 11/33.2 Cllr. Prince will advise further on progress of the May Youth Club Management meeting to the June Council meeting.

11/34 **Parish Councillors Reports**

- 11/34.1 Cllr. Feltham advised that a small group of residents from Beamond End had been formed to litter pick about the village and along Sheepcote Dell Road to the dip. Cllr. North advised that the annual litter pick in Hyde Heath had taken place in the previous week.

11/35 **AOB**

- 11/35.1 The Clerk advised that he would be circulating a Nomination Form for the Nomination of Officers to be elected at the Annual Council meeting to be held on 17th May 2011. These forms should be returned to the Clerk no later than 12th May 2011

There being no further business the meeting closed at 9.30pm

11/35 **Dates of next Meetings.**

11/35.1 The dates for next meetings are:-

Planning Committee

Tuesday 10th May 2011 at 7.00pm (Annual Meeting)

Monday 6th June 2011 at 7.00pm (Hyde Heath Open Meeting)

Thursday 7th July 2011 at 7.00pm (Little Missenden Village Hall)

Council

Tuesday 17th May 2011 at 7.30pm

Tuesday 21st June 2011 at 7.30pm

Tuesday 19th July 2011 at 7.30pm

Annual Assembly

Tuesday 10th May 2011 at 8.00pm

Attachment 1 – Planning Applications

Attachment 2 – Expenditure for April 2011

Signed as an accurate record of the Meeting

Cllr. Ian Harvey
Chairman

17th May 2011

Little Missenden Parish Council

Planning Applications – Meeting 19th April 2011

Application Ref.	Address	Proposal
CH/2011/0179/AV	Little Kingshill Village Hall Windsor Lane Little Kingshill Buckinghamshire HP16 0DP	Non-illuminated pole mounted notice board and non-illuminated pole mounted sign
No Objection		
CH/2011/0379FA	Jays Hatch Keepers Lane Hyde Heath Amersham Buckinghamshire HP6 5RJ	Part two storey, part first floor, part single storey side/rear extension
No Objection		
CH/2011/0394/FA	Fox Hollow and Badgers Croft Featherbed Lane Holmer Green Buckinghamshire	Closure of existing vehicular access, creation of new vehicular access to Fox Hollow and new vehicular access to Badgers Croft from Featherbed Lane and laying of associated hardstanding
No Objection		
CH/2011/0407/FA	46 Brays Meadow Hyde Heath Amersham Buckinghamshire HP6 5RY	Two storey side incorporating rear roof extension and alterations to fenestration
No Objection		

Little Missenden Parish Council

Planning Applications – Meeting 19th April 2011

Application Ref.	Address	Proposal
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CH/2011/0413/SA :	8 Browns Road Holmer Green High Wycombe Buckinghamshire HP15 6SL	Application for a Certificate of Lawfulness for a proposed operation relating to the erection of a single storey rear extension
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No Objection

CH/2011/0468/FA	Marsden Brays Lane Hyde Heath Amersham Buckinghamshire HP6 5RT	Single storey rear extension
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No Objection

CH/2011/0553/FA	Featherbed Cottage Featherbed Lane Holmer Green Buckinghamshire HP15 6XQ	Single storey side extension
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No Objection

LITTLE MISSENDEN PARISH COUNCIL

April 2011

MONTHLY EXPENDITURE

Expenditure Folio No:	Payee	Type of Payment Direct Debit / Cheque	Subject	Nett £.p.	VAT £.p.	Gross £.p.
1	CDC	Cheque No: 2559	Dog waste charges	1382.34	276.47	1,658.81
2	Buckinghamshire Playing Fields Association	Cheque No: 2560	Subscription	20.00	0.00	20.00
3	Southern Electric Contracting Ltd	Cheque No: 2561	Street lighting maintenance	1317.69	263.54	1,581.23
4	Southern Electric Contracting Ltd	Cheque No: 2561	Rechargeable repairs	40.14	8.03	48.17
5	Ridgeway Woodlands	Cheque No: 2562	Tree work at LK Allotments	50.00	10.00	60.00
6	Ridgeway Woodlands	Cheque No: 2562	Tree removal at LM play area	60.00	12.00	72.00
7	Hawes Skip Hire	Cheque No: 2563	Skip for LK Allotments	197.00	39.40	236.40
8	Technix rubber and plastics Ltd	Cheque No: 2564	Grass Matting	413.00	82.60	495.60
9	Clerk	Cheque No: 2565	Expenses (Mar / Apr)	39.27	3.63	42.90
10	Clerk	Cheque No: 2566	Salary (April)	887.47	0.00	887.47
11	Assistant Clerk	Cheque No: 2567	Salary (April)	430.77	0.00	430.77
12	HM Revenue & Customs	Cheque No: 2568	Tax/NI	293.59	0.00	293.59
13	Staples	Debit Card (RO)	Stationary	15.31	3.06	18.37
15	British Telecom	Direct Debit	Telephone (715429)	40.00	8.00	48.00
16	E-on	Direct Debit	Street Lighting Energy	581.06	116.21	697.27
17	SEB	Direct Debit	Energy Street Lighting	52.38	2.62	55.00
18	Veolia	Direct Debit	Water	8.00	0.00	8.00
19	B Gas	Direct Debit	Gas Energy	43.80	2.20	46.00
20	B Gas	Direct Debit	Service Cover	19.36	0.00	19.36
21	E-on	Direct Debit	Electrical energy	50.67	5.33	56.00
22	Biffa Waste Services Ltd	Cheque No: 2569	Waste disposal	22.60	4.52	27.12
TOTAL FOR MONTH				5,964.45	837.61	6,802.06
Brought forward from previous Months Total				0.00		0.00
TOTAL EXPENDITURE TO DATE				5,964.45		6,802.06

1,629.40

132.00

144.43

Accounts certified for payment

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Richard Osborne 19th April 2011
 Clerk to the Council & RFO

Accounts agreed for payment

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Cllr. Mrs. S Geraghty
 Chairman of the Finance Committee

MONTHLY INCOME

Income Folio No:	Received From	Type of Payment	Subject	Nett £.p.	VAT £.p.	Gross £.p.
1	Various Tenants	Cheques & Cash	Allotment Rents	1479.00	0.00	1,479.00
2	John Lewis	Direct Debit	Grazing Rent	65.00	0.00	65.00
3	Lloyds Bank	Account adjustment by Bank	Business Interest (March)		0.00	0.77
4	Lloyds Bank	Account adjustment by Bank	Capital Interest (March)		0.00	0.15
TOTAL FOR MONTH						1,544.92
Brought forward from previous Months Total						0.00
TOTAL INCOME TO DATE						1,544.92

INCOME OVER EXPENDITURE

DEBIT

- 5,257.14

COMMITTED COSTS (other than Direct Debits & Contracts)

Date	Vendor	Type of Instruction	Subject	Nett £.p.	VAT £.p.	Gross £.p.
TOTAL						-