

# **Little Missenden Parish Council**

## **Minutes of Council Meeting**

### **Tuesday 20<sup>th</sup> December 2011**

#### **The Meeting Commenced at 7.30pm**

**Attendees:** Cllr. Mr. G. Feltham - Chairman  
Cllr. Mr. L. Giles– Chairman of Planning  
Cllr. Mrs S. Geraghty – Chairman of Finances & General Purposes  
Cllr. Mr. M. Cole – Chairman of Allotments and Amenities  
Cllr. Mrs. J. Yarrow  
Cllr. Mr. M. Prince  
Cllr. Mrs. R. Dutton  
Cllr. Mr. D. Rose  
Cllr. Mr. J. Dominy  
Cllr. Mr. M. Kirby  
Cllr. Mr S. Bonner

Apologies were received from: Cllrs. C North and Burns-Greene.

County Cllr. Mrs. P Birchley part attended the meeting.

#### **11/122 Public Discussion**

11/122.1 No members of the public attend the meeting.

#### **11/123 Declarations of Interest**

11/123.1 There were no declarations of interest.

#### **11/124 Minutes of Last Meeting**

11/124.1 The Minutes of the Council Meeting held 22<sup>nd</sup> November 2011 were confirmed and signed as a true record.

#### **11/125 Matters Arising**

11/125.1 Actions arising from the meeting of the 22<sup>nd</sup> November 2011 were reviewed and noted.

#### **11/126 District and County Councillors Report**

11/126.1 Cllr. Birchley confirmed that in 2012 BCC were intending to do away with the red tape associated with organising events associated with the forthcoming Olympic Games and Queen's Jubilee.

11/126.2 Cllr. Birchley mentioned that she had received several letters from concerned parents in Little Kingshill regarding the safety/routes of the school bus to the local Grammar School.

- 11/126.3 Cllr. Birchley informed the meeting that she had donated £500 to the School in Hyde Heath in order for them to purchase new Computer Software.
- 11/126.4 Cllr. Birchley stated that HS2 is still on-going and local anti-HS2 campaigner Marilyn Fletcher had written to the Prime Minister expressing her concerns over the tunnelling plans.
- 11/127.5 Cllr. Birchley repeated her comments from the last Council Meeting stating that the Parish should seek out more funding from the LAF.
- 11/127.6 Cllr. Birchley confirmed that there will not be any rise in the Council Tax in May 2012.

Cllr. Birchley left the meeting

### **11/128 Chairman's Report**

- 11/128.1 The Chairman suggested that the Council Meetings now start at 7.00pm instead of 7.30pm to ensure a 10.00pm finish. This was **ACCEPTED** and would be implemented on a trial basis in the New Year.

### **11/129 Parish Council Committee Business**

#### **11/129.1 Planning** *(Cllr. Giles in the Chair)*

- 11/129.1.1 Planning Applications listed in Attachment 1 were considered and the indicated views of the Members recorded.

#### **11/129.2 Finance and General Purposes** *(Cllr. Geraghty reported)*

- 11/129.2.1 Current expenditure for December 2011 was accepted and approved (Attachment 2).
- 11/129.2.2 A letter had been received from St John the Baptist Church, Little Missenden, thanking the Council for the recent Grant.
- 11/129.2.3 The question of should the Planters be coated with anti-graffiti paint at a cost of £760 was raised. It was **AGREED** by the Councillors that the Planters should be left untreated.
- 11/129.2.4 The 3<sup>rd</sup> Quarter Financial review had been carried out by the Chairman, Chairman of Finance and Clerks and there were no significant exceptions to report.
- 11/129.2.5 The interim budget for 2012 / 2013 for the purpose of setting the Precept was reviewed and it was **AGREED** that the Precept for 2012 / 2013 would remain as the previous year at £70,200.

With respect to Special Projects monies these were to be awarded to Little Missenden Ward in 2012 /2013. Funds for Special Projects in other Wards were to be applied for via the LAF or await allocation in the years to follow.

### **11/129.3 Allotments and Amenities**

11/129.3.1 The Clerk informed the meeting that there has been some concern regarding dog walkers using the Earl Howe Allotment Site as a short cut. It was suggested that a combination lock be fitted to either gates either end of the site.

### **11/130 Local Area Forum**

11/131.1 The Chairman drew the Councillors attention to a Social Opportunity Fund available under the LAF. Should anyone wish to apply then various conditions will need to be met.

### **11/131 Youth Matters**

11.131.1 Nothing to report.

### **11/132 Parish Councillors Reports**

11/132.1 Cllr. Cole asked when the nameplate at Polidoris Lane would be replaced. The Assistant Clerk informed him that CDC had advised it was on order.

11/132.2 Cllr. Giles told the meeting that the Great Missenden working group was progressing well and they are looking at various ways of fundraising.

11/132.3 Cllr. Prince lodged his objection to the proposed donations to both the Library at Great Missenden and the Jubilee celebrations within the four Wards.

11/132.4 Cllr. Dominy stated that the new gate was to be installed at the Recreation Ground at Little Missenden shortly.

11//132.5 It was suggest that Council write to the customers of The Earl Howe Public House thanking them for their recent help in clearing the pond. Cllr. Cole said that he would organise this with the Assistant Clerk.

### **11/133 Dates of next Meetings.**

11/133.1 The dates for next meetings are:-

#### Planning Committee

Monday 9<sup>th</sup> January at 7.00pm

Monday 6<sup>th</sup> February 7.00pm (Hyde Heath Open Meeting)

#### Council Meeting

Tuesday 24<sup>th</sup> January at 7.00pm

Tuesday 21<sup>st</sup> February at 7.00pm

There being no further business the meeting closed at 9.55pm

Attachment 1 – Planning Applications – 20<sup>th</sup> December 2011

Attachment 2 - Expenditure for December 2011

**Signed as an accurate record of the Meeting**

**Cllr. Graham Feltham**  
**Chairman**

**20<sup>th</sup> December 2011**

**Abbreviations used in the Minutes**

**TfB** – Transport for Bucks

**BCC** – Bucks County Council

**CDC** – Chiltern County Council

**WDC** – Wycombe District Council

**Cllr.** - Councillor

## Little Missenden Parish Council

### Planning Applications – Council Meeting 20<sup>th</sup> December 2011

Application Ref.	Address	Proposal
CH/2011/1753/FA	12 Orchard Park Holmer Green High Wycombe Buckinghamshire HP15 6QX	Single storey rear extension linking main dwelling to existing garage, conversion of existing garage to habitable accommodation and insertion of window in west elevation
<b>OBJECTION</b> <b>Reason for Objection: Visually obtrusive on street scene</b>		
CH/2011/1803/FA	Bramleys Heath End Road Little Kingshill Buckinghamshire HP16 0EB	Two storey front extension, first floor rear extension, rear porch, part two storey, part single storey side/rear extension to link dwelling to existing stable/garage block, single storey extension and dormer window structures to stable/garage block, solar panels to south roof slopes of dwelling and stable/garage block and alterations to fenestration (amendment to planning permission CH/2008/1232/FA)
<b>No Objection</b>		
CH/2011/1916/FA	54A Fox Road Holmer Green Buckinghamshire HP15 6SF	Single storey side extension and alterations to fenestration in rear elevation
<b>OBJECTION</b> <b>Reason for Objection: Visually obtrusive on street scene</b>		
CH/2011/1949/FA	60A Beech Tree Road Holmer Green High Wycombe Buckinghamshire HP15 6UT	Single storey front and rear extensions, and alterations to openings
<b>No Objection</b>		

Little Missenden Parish Council

December 2011

MONTHLY EXPENDITURE

Expenditure Folio No:	Payee	Type of Payment Direct Debit / Cheque	Subject	Nett £.p	VAT £.p	Gross £.p
164A	MC Maintenance Services	Cheque No: 2636	Cancellation of Cheque	-1395.00	0.00	- 1,395.00
164B	MC Maintenance Services (Mark Roberts)	Cheque No: 2641	Various jobs about the Parish	1395.00	0.00	1,395.00
155A	The Royal British Legion	Cheque No: 2631	Cancellation of Cheque	-37.00	0.00	- 37.00
155B	The Royal British Legion	Cheque No: 2642	Wreaths	37.00	0.00	37.00
182	Citizens Advice Bureau	Cheque No: 2643	Grant	300.00	0.00	300.00
183	Little Missenden Grapevine	Cheque No: 2644	Grant	100.00	0.00	100.00
184	The Lantern Club	Cheque No: 2645	Donation (Fairs Proprietor)	50.00	0.00	50.00
185	Kingshill Baptist Church	Cheque No: 2646	Use of premises	25.00	0.00	25.00
186	Society of Local Council Clerks	Cheque No: 2647	Membership fee - 2011	123.00	0.00	123.00
187	E Brill & Sons	Cheque No: 2648	Christmas trees	150.00	30.00	180.00
188	Hyde Heath Village hall	Cheque No: 2649	Hire of hall	28.50	0.00	28.50
189	Windowflowers Ltd	Cheque No: 2650	Hanging baskets and planter planting	1046.00	209.20	1,255.20
190	Thompson Garden Services	Cheque No: 2651	Cleaning bus shelters	30.00	0.00	30.00
191	Thompson Garden Services	Cheque No: 2651	Grass cutting - Turners Place	37.50	0.00	37.50
192	Wicksteed Leisure Ltd	Cheque No: 2652	Roundabout spares - LK	257.51	51.50	309.01
193	CDC	Cheque No: 2653	Rent - HGSA	1450.00	0.00	1,450.00
194	Reg Porter	Cheque No: 2655	Hedge / grass cutting	3385.00	677.00	4,062.00
195	Clerk	Cheque No: 2654	Salary (December)	632.16	0.00	632.16
196	Assistant Clerk	Cheque No: 2656	Salary (December)	430.77	0.00	430.77
197	HM Revenue & Customs	Cheque No: 2657	Tax / NI	185.76	0.00	185.76
198	E-on	Direct Debit	Street Lighting Energy	581.96	116.39	698.35
199	B Telecom	Direct Debit	Telephone (715429)	40.00	8.00	48.00
200	SEB	Direct Debit	Energy Street Lighting	52.38	2.62	55.00
201	Veolia	Direct Debit	Allotment Water - Hyde Heath	39.33	0.00	39.33
202	Veolia	Direct Debit	Allotment Water - Little Kingshill	34.58	0.00	34.58
203	Veolia	Direct Debit	Water	10.00	0.00	10.00
204	B Gas	Direct Debit	Gas Energy	53.33	2.67	56.00
205	B Gas	Direct Debit	Service Cover	20.76	0.00	20.76
206	E-on	Direct Debit	Electrical Energy	35.24	1.76	37.00
207	Biffa Waste Services Ltd	Cheque No: 2658	Waste Disposal	22.48	4.50	26.98
<b>TOTAL FOR MONTH</b>				<b>9,121.26</b>	<b>1,103.64</b>	<b>10,224.90</b>
<b>Brought forward from previous Months Total</b>				<b>43,145.98</b>		<b>46,269.07</b>
<b>TOTAL EXPENDITURE TO DATE</b>				<b>52,267.24</b>		<b>56,493.97</b>

67.50

141.81

Accounts certified for payment

.....  
**Richard Osborne**  
 Clerk to the Council & RFO

20-Dec-11

Accounts agreed for payment

.....  
**Cllr. Mrs. S Geraghty**  
 Chairman of the Finance Committee

MONTHLY INCOME

Income Folio No:	Received From	Type of payment	Subject	Nett £.p	VAT £.p	Gross £.p
41	Lloyds Bank	Account adjust. by Bank	Revenue Interest (Instant) - Nov			2.26
42	Lloyds Bank	Account adjust. by Bank	Capital Interest (Business 30 day) - Nov			0.16
<b>TOTAL FOR MONTH</b>						<b>2.42</b>
<b>Brought forward from previous Months Total</b>						<b>78,158.28</b>
<b>TOTAL INCOME TO DATE</b>						<b>78,160.70</b>

INCOME OVER EXPENDITURE

CREDIT

21,666.73

COMMITTED COSTS other than Direct Debits & Contracts

Date	Vendor	Type of Instruction	Subject	Nett £.p	VAT £.p	Gross £.p
25/10/2011	Thompson Garden Services	PO -LMP-006-2011	Planters at Turners Place, HG -balance	838.05	0.00	838.05
01/11/2011	Ridgeway Woodlands	PO -LMP-007-2011	Replacement trees - HG Common	95.00	19.00	114.00
<b>TOTAL</b>						<b>952.05</b>