

# Little Missenden Parish Council

## Minutes of Council Meeting

### Tuesday 17<sup>th</sup> May 2011

#### The Meeting Commenced at 7.00pm

**Attendees:** Cllr. Mr I Harvey - Chairman  
Cllr. Mrs S Geraghty - Vice Chairman and Chairman of Finance  
Cllr. Mr G Feltham - Chairman of Planning  
Cllr. Mr M Kirby  
Cllr. Mr L Giles  
Cllr. Mrs C North  
Cllr. Mrs J Yarrow  
Cllr. Mr M Prince

Apologies were received from: Cllrs Cole, Legg and District Cllrs. D Schofield and J Burton.

#### 11/36.1 Election of Officers

11/36.2 The following were elected as Officers of the Council:

<b>Cllr. Mr I Harvey</b>	Chairman of the Council
<b>Cllr. Mrs S Geraghty</b>	Vice Chairman of the Council
<b>Cllr. Mr G Feltham</b>	Chairman of the Planning Committee
<b>Cllr. Mrs J Yarrow</b>	Vice Chairman of Planning Committee
<b>Cllr. Mr M Cole</b>	Chairman of the Allotments and Amenities Committee
<b>Cllr. Mrs S Geraghty</b>	Chairman of the Finance & General Purposes Committee
<b>Cllr. Mr L Giles</b>	Vice Chairman of Finance & General Purposes Committee

#### 11.36/3 The following Councillors were elected as representatives:-

<b>Cllr. M Prince</b>	Youth Representative
<b>Cllr. M Kirby</b>	Youth Representative
<b>Cllr. L Giles</b>	LAF Representative
<b>Cllr. M Kirby</b>	LAF Representative
<b>Cllr. G Feltham</b>	LAF Representative
<b>Cllr. J Yarrow</b>	Rossetti Hall Committee
	NAG Representative
<b>Cllr. I Harvey</b>	Rossetti Hall Committee

#### 11/37 Public Discussion

11/37.1 No members of the public attended the meeting.

#### 11/38 Declarations of Interest

11/38.1 There were no declarations of interest.

11/39 **Minutes of Last Meeting**

10/39.1 The Minutes of the Council Meeting held on 19<sup>th</sup> April 2011 were received. The date of the following meeting had been wrongly stated, once this error had been amended the minutes were accepted as a true record.

11/40 **Matters Arising**

11/40.1 Actions arising from the meeting of the 19<sup>th</sup> April 2011 were reviewed and noted.

11/41 **County & District Councillors Report**

11/41.1 None to report

**11/42 Chairman's Report**

11/42.1 The Chairman thanked everyone for attending the Annual Assembly last week.

11/42.2 The Chairman reported that he did not attend the HS2 meeting with Cheryl Gillan due to ill health, but has requested that the minutes from the meeting be sent to him.

11.42.3 The Parish Council have received a letter from a resident in Little Kingshill in opposition to HS2 asking that the Parish Council be more active. Cllr. Yarrow will visit the lady in question to confirm that the Parish are taking action against the proposals.

11.42.4 The Chairman asked again that all Councillors make themselves familiar with the details of the HS2 proposals by visiting the Department of Transport website and air their views by responding to the public consultation before it closes on 29<sup>th</sup> July.

**11/43 Parish Council Committee Business**

11/43.1 Planning (*Cllr. Feltham in the Chair*)

11/43.1.1 Minutes of the Planning Meeting of 19<sup>th</sup> April 2011 were accepted as a true record.

11/43.1.2 Planning Applications listed in Attachment 1 were considered and the indicated recommendations made.

11/43.1.3 There were three (3) decision notices.

11/43.1.4 It was noted that Gables Meadow CH/2011/0303/FA is going to Committee on 26<sup>th</sup> May 2011.

**11/44     Finance and General Purposes (Cllr. Geraghty in the Chair)**

- 11/44.1     Current expenditure for May 2011 was accepted and approved (Attachment 2).
- 11/44.2     A grant request had been received from United Charities in Little Missenden. This is to be deferred until the next meeting as further information is sought.
- 11/44.3     The grant request submitted by Connect 4 at the last meeting was withdrawn by Cllr. Prince.
- 11/44.4     The Statement of Accounts for 2010 / 2011 were ACCEPTED by the Members and duly signed by the Chairman and Chairman of Finance.
- 11/44.5     The annual governance statement forming part of the Annual Return for the year ending 31 March 2011 was approved by the Members

**11/45     Allotments and Amenities**

- 11/45.1     It was noted that a request has been received from an allotment holder in at Little Kingshill to keep Bees on his allotment. This is to be investigated further before a decision can be made.
- 11/45.2.     The vandalised tyre swing at Hyde Heath is still cause for concern. This is to be dismantled for the time being.

**11/46     Local Area Forum**

- 11/46.1     A delegated budget of £32K has been voted through.
- 11/46.2     The original eight (8) LAF applications have been re-submitted.
- 11/46.3     The Chairman asked if it was too late to submit a request for car parking facilities at Highmoor Cottages, Little Missenden. Cllr. Legg to prepare a proposal for the LAF.
- 11/46.4     Cllr. Kirby will contact the resident of Browns Road adjacent to the site of the proposed bus shelter, to discuss any concerns.

**11/47     Parish Councillors Reports**

- 11/47.1     Cllr. North has put a notice in the Hyde Heath newsletter with information about the next village open meeting and saying there is a vacant allotment looking for an owner.
- 11/46.4     Cllr. Geraghty stated that the area around Turners Place is still scruffy. It was noted that the grass corners at the junction of Earl Howe Road and the A404 are very rutted where the Skanska equipment had been and this is making grass cutting difficult. The Clerk will ask Skanska to level and seed the affected areas.

**11/48 AOB**

11/48.1 Cllr. Kirby stated that he had some concerns that the procedures in the Standing Orders were not being correctly adopted.

**11/49 Dates of next Meetings.**

11/49.1 The dates for next meetings are:-

Planning Committee

Tuesday 6<sup>th</sup> June 2010 at 7.30pm – Hyde Heath Village Hall

Thursday 7<sup>th</sup> July 2010 at 7.30pm (Little Missenden) – Planning starts at 7.00pm  
open meeting at 8.00pm

Monday 5<sup>th</sup> September at 7.30pm

Council

Tuesday 21st June 2011 at 7.30pm

Tuesday 19th July at 7.30pm at

Tuesday 16<sup>th</sup> August 2010 at 7.30pm (Finance & Planning)  
at 7.30pm

Attachment 1 – Planning Application List

Attachment 2 – Expenditure for April 2011

**Signed as an accurate record of the Meeting**

**Cllr. Ian Harvey  
Chairman**

**Little Missenden Parish Council**

**Planning Applications – Meeting 10<sup>th</sup> May 2011**

<b>Application Ref.</b>	<b>Address</b>	<b>Proposal</b>
CH/2011/0445/FA	Hill House Chalk Lane Hyde Heath Amersham Buckinghamshire HP6 5SA	Single storey front/side extension with basement
<b>No Objection</b>		
CH/2011/0492/FA	1 Mulberry Court Holmer Green High Wycombe Buckinghamshire HP15 6TF	Erection of two metre high fencing along the northern part of the site
<b>No Objection</b>		

**LITTLE MISSENDEN PARISH COUNCIL**

**May 2011**

**MONTHLY EXPENDITURE**

Expenditure Folio No:	Payee	Type of Payment Direct Debit / Cheque	Subject	Nett £.p	VAT £.p	Gross £.p
23	Aon Ltd	Cheque No: 2570	Insurance	5005.65	0.00	5,005.65
24	Little Kingshill Baptist Church	Cheque No: 2571	Grant	250.00	0.00	250.00
25	Little Missenden Festival	Cheque No: 2572	Grant	300.00	0.00	300.00
26	Glyn Williams	Cheque No: 2573	Pest control	95.00	0.00	95.00
27	Thompson Garden Services	Cheque No: 2574	Grass Cutting - April	277.50	0.00	277.50
28	Thompson Garden Services	Cheque No: 2574	Grass Cutting - May	235.00	0.00	235.00
29	Robert Triggs	Cheque No: 2575	Professional fees	150.00	0.00	150.00
30	Clerk	Cheque No: 2576	Salary (May)	632.16	0.00	632.16
31	Assistant Clerk	Cheque No: 2577	Salary (May)	430.77	0.00	430.77
32	HM Revenue & Customs	Cheque No: 2578	Tax / NI	185.76	0.00	185.76
33	Amazon	Debit Card (RO)	Printer toner	100.18	20.03	120.21
34	Mid Counties Co-op	Debit Card (RO)	Annual Assembly refreshments	18.9	0.00	18.90
35	E-on	Direct Debit	Energy street lighting	40.00	8.00	48.00
36	B Telecom	Direct Debit	Telephone (715429)	581.06	116.21	697.27
37	SEB	Direct Debit	Energy street lighting	52.38	2.62	55.00
38	B Telecom	Direct Debit	Internet services	89.97	17.99	107.96
39	Veolia	Direct Debit	Allotment Water - Hogg Lane	16.45	0.00	16.45
40	Veolia	Direct Debit	Water	8.00	0.00	8.00
41	British Gas	Direct Debit	Gas energy	43.80	2.20	46.00
42	British Gas	Direct Debit	Service cover	19.36	0.00	19.36
43	E-on	Direct Debit	Electrical energy	50.67	5.33	56.00
44	Chubb Fire	Cheque No: 2579	Fire Appliance inspection / replacement	612.65	122.53	735.18
45	Biffa Waste Services	Cheque No: 2580	Waste collection	22.48	4.50	26.98
<b>TOTAL FOR MONTH</b>				<b>9,217.74</b>	<b>299.41</b>	<b>9,517.15</b>
<b>Brought forward from previous Months Total</b>				<b>5,964.45</b>		<b>6,802.06</b>
<b>TOTAL EXPENDITURE TO DATE</b>				<b>15,182.19</b>		<b>16,319.21</b>

512.50

756.96

**Accounts certified for payment**

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**Richard Osborne**  
 Clerk to the Council & RFO

17th May 2011

**Accounts agreed for payment**

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**Cllr. Mrs. S Geraghty**  
 Chairman of the Finance Committee

**MONTHLY INCOME**

Income Folio No:	Received From	Type of payment	Subject	Nett	VAT	Gross
				£.p	£.p	£.p
5	John Lewis	Direct to bank	Grazing	65.00	0.00	65.00
6	Fairs Proprietor	Cash	Ground Rent	250.00		250.00
7	Chiltern District Council	Direct to Bank	Precept	35,100.00		35,100.00
8	HMR&C	BACS	VAT Repayment	1,066.11		1,066.11
9	Lloyds Bank	Account adjust. by Bank	Revenue Interest (Instant) - April			0.63
10	Lloyds Bank	Account adjust. by Bank	Business Interest (April)			1.61
<b>TOTAL FOR MONTH</b>						<b>36,483.35</b>
<b>Brought forward from previous Months Total</b>						<b>1,544.92</b>
<b>TOTAL INCOME TO DATE</b>						<b>38,028.27</b>

**INCOME OVER EXPENDITURE**

**Credit**

**21,709.06**

**COMMITTED COSTS other than Direct Debits & Contracts**

Date	Vendor	Type of Instruction	Subject	Nett	VAT	Gross
<b>TOTAL</b>				<b>-</b>		<b>-</b>