



**Little Missenden Parish Council  
Minutes of an Extraordinary Council Meeting held on 9<sup>th</sup> February 2017  
At Rossetti Hall, Holmer Green**

The Meeting commenced at 7.30pm

**Present**

Cllr. Vigart (Chair)

Cllrs: Burke: Geraghty: Giles: Rawbone: Spiller: Vigart: Whitten

**1.Apologies for non-attendance**

Cllrs. Baker: Dominy: Marzouk: Werbiski(Dutton)

**2.Minutes of the last Meeting**

Not applicable

**3.Declarations of Interest**

None.

**4.Agenda matters**

To make it easier for the Clerk to comply with statutory publication obligations, Councillors were asked to send their Agenda items in to the office at the latest by the close of business on the Monday the week before the meeting and, preferably by close of business the Friday prior to that.

**5.Use of the email system**

The Chair stressed the need to cut down on the volume of emails generated by Councillors and not to copy all Councillors with emails. Emails should be sent to the Clerk who will then decide on whether or not there should be further distribution

**6. Length of meetings.**

The Council's Standing Orders call for a maximum of two and a half hours for the duration of meetings and The Chair made a plea for Councillors to try to adhere to that standard by keeping discussions to a minimum wherever practically possible.

**7.Quotations for consideration.**

The Council **Resolved** as follows:-

- i)TGS-Little Kingshill Playground-to accept
- ii)TGS-post installation HG play area-to accept
- iii)TGS-various works, HG play area-to accept
- iv) Ridgeway-HG Pond-various works-to accept
- v) TGS-HG pond area-to reject
- vi) Amersham Town Council-various open spaces works-to accept
- vii)Reg Porter-grasscutting 2017-to defer
- viii) Ridgeway-tree work Piper's Wood cottages play area-to accept
- ix) TGS-installation of notice boards-to reject in favour of previously agreed quote from Flory Works.

It was **Agreed** that the Clerk should write to TGS pointing out that sundry works awarded to TGS recently had still not been completed to the Council's satisfaction and the awarding of any future contracts would be subject to the outstanding snags being put right immediately. A snagging list would be provided to the Clerk.

**ACTION: Clerk**

**8. Little Missenden slide update.**

Deferred until the meeting on 20<sup>th</sup> February

**9. Proposed Open Spaces Maintenance Contract.**

Cllr. Burke provided a pictorial record of all Open Spaces requiring mowing and strimming. Councillors considered each area in turn and **Agreed** a programme for each area to act as the basis for a proposed Maintenance Contract to go out to Tender, suggested candidates being Amersham Town Council, Chesham Town Council and Buckland Landscapes.

**10. Highways defect reporting to Transport for Bucks.**

Bucks County Council have announced the cessation of the telephone reporting system with effect from 1<sup>st</sup> March 2017 in favour of the online system alone. This discriminates against those who do not have a PC but in any case attempts by the Clerk and a Councillor to use the system had proved it to be unreliable.

**RESOLVED** that the Clerk write to the Chief Executive of Bucks County Council, copied to local County Councillors, expressing the Council strong opposition to the proposed cut in an essential service.

**ACTION: Clerk**

**11. Representatives from the LMPC to local organisations.**

It was **Agreed** that despite some local bodies having in their Constitution that a representative from LMPC should be on their Committee, the Council would not acquiesce to any such requests on the grounds that as Councillors are neither allowed to comment on Council matters in public, nor can they commit the Council to any course of action, there seems little point.

**12. Painting of the HG Pond railings.**

Already actioned under Minute No.1/17/24 of the January Meeting.

**13. Budget for 2017-18.**

Cllr. Vigart advised Cllrs. that papers due out in the next few days would show higher reserves as at 31<sup>st</sup> March 2016 due to a change in accounting.

**14. School poster competition.**

Several entries were received from Little Missenden C of E School and one entry was selected as the winner. £50 of book tokens to be purchased and presented to the school. Only one entry was received from Hyde Heath School and no award made. No entries were received from either Little Kingshill or Holmer Green Wards.

**ACTION: Clerk**

**15. Renovation of the Little Kingshill War Memorial**

It was **Agreed** that letters be sent to Little Kingshill Village Society, Little Kingshill Village Hall Management Committee, and Little Kingshill Womens' Institute, requesting that they consider giving a donation towards the cost of the renovation of Little Kingshill War memorial.

**ACTION: Clerk**

**16. Tenancy Agreement for allotment holders**

After considering a draft of the proposed Agreement it was **Agreed** that the preparation of a final document for submission to the Council should be left to the Clerk.

In addition to the clauses already proposed it was Agreed that a Clause be inserted To the effect that any incursion onto allotment fields by motor vehicle which resulted in damage to plots or pathways, should be the responsibility of the Tenant concerned. **ACTION:Clerk**

**17.TGS contractual matters.**

Although the existing contract with TGS had expired at the end of December 2016 it was **Agreed** that TGS be allowed to continue moving MVAS's in accordance with the agreed programme but all other works should only be carried out on the basis of the issue of a proper Purchase Order.

**ACTION:Clerk**

The Meeting closed at 22.03

Signed as an accurate record of the Meeting

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**Cllr. Jeff Dominy**  
**Chairman**

**20<sup>th</sup> March 2017**